

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
April 9, 2019

Board Members Present:

Baldemar Garcia
Robert Zavala
Oliver Hinojosa
James Fischer
Robert Garza
Frank Escobedo
Timothy Robertson

Board Members Absent:

None

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 7:15 p.m. at the STWA Boardroom in Kingsville, Texas. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Election of officers.

Mr. Zavala made a motion to re-elect the current slate of officers by acclamation. Mr. Garza seconded. All voted in favor.

The slate of officers remains unchanged as follows:

President – Baldemar Garcia
Vice-President – Robert Zavala
Secretary/Treasurer – Oliver Hinojosa

4. Approval of Minutes.

Mr. Hinojosa made a motion to approve the minutes of the February 27, 2019 Regular Meeting as presented. Mr. Zavala seconded and the motion carried.

5. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Corrected Treasurer's Report as of December 31, 2018
Corrected Account Activity for General Account for December 1, 2018 to December 31, 2018
Corrected Treasurer's Report as of January 31, 2019
Corrected Account Activity for General Account for January 1, 2019 to January 31, 2019
Treasurer's Report as of February 28, 2019
Account Activity for General Account for February 1, 2019 to February 28, 2019
Account Activity for Operations Account for February 1, 2019 to February 28, 2019
TEXPOOL Participant Statement for 02/01/2019 – 02/28/2019 for General Account
TEXPOOL Participant Statement for 02/01/2019 – 02/28/2019 for Membership Deposit Account
TEXPOOL Participant Statement for 02/01/2019 – 02/28/2019 for USDA Reserve Account
TexSTAR General Account Statement for 02/01/2019 – 02/28/2019

The following bills were presented for payment:

STWA Invoice S19-039	\$20,357.89
February 2019 Water Usage, Water Cost and Handling Charge	
STWA Invoice S19-040	\$15,602.35
February 2019 General and Administration	
STWA Invoice S19-043	\$ 7,925.41
February 2019 Taps and Repairs	
STWA Invoice S19-055	\$ 1,686.06
Payroll expense for Part-time Employee for January, February and March 2019	
STWA Invoice S19-057	\$ 366.09
Payroll expense for Stand By for January 2, 2019 through March 27, 2019	
STWA Invoice S19-059	\$ 768.31
Reimburse for Fiber optic phone service (12/20/18 through 03/19/19) and High Touch Technology support (01/01/19 through 03/31/19)	

Ms. Serrato noted that STWA Invoice S19-059 has been modified to add a section for the IT support charges. A motion was made by Mr. Garza and seconded by Mr. Escobedo to approve the Treasurer's Report and payment of the bills. The motion carried.

6. Appointment of Credentials Committee.

Mr. Hinojosa made a motion to appoint Mr. Oliver Hinojosa, Mr. Frank Escobedo and Mr. Robert Wagner to the Credentials Committee. Mr. Garza seconded and all voted in favor.

7. TxDOT Upgrades on US 77 at CR 2120/FM 772 and US77/I69.

Ms. Serrato reported that staff continues working with Eric Villarreal of LNV Engineering and TxDOT consultant Aaron Hernandez on the project. Field staff was able to Hydrovac the line at US 77 and CR 2120 to determine the waterline's depth and obtained coordinates for the waterline at both ends of the casing. She added that she contacted Jeff Coym, LJA Engineering – previously Coym, Rehmet and Gutierrez – regarding any correspondence pertaining to installation of RWSC's 12" waterline per TxDOT's approval. Mr. Coym has been unable to locate documentation. She said she would keep the Board updated on the project.

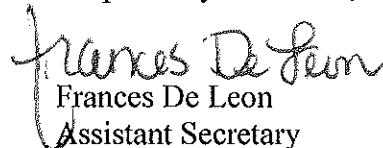
8. King Junior Estates, 24 lots, located on FM 772 – Developer Medina River Estates, LLC.

Ms. Serrato stated that upon review of the requirements from the Development Contract, all that remains is a Utility Conveyance Agreement between the developer and RWSC. She has contacted Mr. Flickinger, Willatt and Flickinger, about drafting the Agreement and asked for authorization to work with Mr. Flickinger on drafting the Agreement which will be forwarded to Medina River Estates for execution and then presentation to the Board. Mr. Garza made a motion to authorize staff to work with legal counsel to draft a Utility Conveyance Agreement which will be forwarded to Medina River Estates for execution and then presentation to the Board. Mr. Robertson seconded and the motion passed by unanimous vote.

9. Adjournment.

With no further business to conduct, Mr. Zavala made a motion to adjourn the meeting at 7:37 p.m. Mr. Hinojosa seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary