RWSC CHECK LIST

RICARDO WATER SUPPLY CORP.
2302 E. SAGE ROAD
KINGSVILLE, TEXAS 78364-1572

Date: 09/25/2026

Customer ID: _____

PLEASE NOTE: BY SIGNING A SERVICE AGREEMENT, YOU WILL HAVE ENTERED INTO A CONTRACTUAL AGREEMENT. THIS CHECK LIST BELOW ATTEMPTS TO BRIEFLY SUMMARIZE THOSE DOCUMENTS AS WELL AS THE NECESSARY PROCEDURES TO OBTAIN SERVICE.
YOU ARE RESPONSIBLE FOR REVIEWING THE AGREEMENT PRIOR TO SIGNING.

ITEM	CHECK LIST TASK	EMPLOYEE INITIALS	MEMBER INITIALS
1	STAKE PROVIDED AND PLACED		
2	FIELD VERIFICATION AND WRITTEN QUOTE MUST BE COMPLETE		
3	APPLICATION FOR SERVICE COMPLETE		
4	PROOF OF OWNERSHIP PROVIDED		
5	SERVICE AGREEMENT SIGNED		
6	MEMBERSHIP, TAP, AND CAPITAL CONTRIBUTION FEES PAID		
7	CURRENT MAILING ADDRESS PROVIDED; IF ADDRESS CHANGES IT IS THE MEMBER'S RESPONSIBILITY TO INFORM THE CORPORATION OF THE CHANGE		
8	MEMBERSHIP PACKAGE PROVIDED		
	MONTHLY MINIMUMS (WILL BE CHARGED ONCE METER IS PLACED ON PROPERTY)		
	NO MULTIPLE TAPS; can result in immediate loss of service or disconnect w/30 day notice		
	NO RESALE OF WATER		
	MUST HAVE ACCESS TO PROPERTY		
	CROSS CONNECTION(S) PROHIBITED		
	THE METER IS THE PROPERTY OF THE CORPORATION AND METER READINGS ARE USED TO CALCULATE MEMBER'S/CUSTOMER'S WATER BILL		
	GALLONS REGISTERED ON THE METER WILL NOT BE ADJUSTED UNLESS THE MANUFACTURER'S TESTING SHOWS THE METER OVER-REGISTERED.		
	COST OF WATER FROM THEFT OF SERVICES BY A THIRD PARTY IS THE MEMBER'S/CUSTOMER'S RESPONSIBILITY		
9	ALTERNATE BILLING AGREEMENT SIGNED (IF APPLICABLE) WHEN MEMBER IS RENTING THE PROPERTY		
10	CUT-OFF VALVE IS REQUIRED ON CUSTOMER SIDE OF METER. (LOCATED NO MORE THAN 12" FROM THE METER BOX).		
11	SERVICE IS ON A FIRST COME, FIRST SERVE BASIS		
12	WEATHER IS BEYOND OUR CONTROL		
13	MATTERS OF HEALTH AND SAFETY TAKE PRECEDENCE OVER NEW SERVICE IN TERMS OF PRIORITY		
14	METER WILL REMAIN LOCKED UNTIL CUSTOMER SERVICE INSPECTION (CSI) IS DONE DURING OFFICE HOURS M-F 8:00 am - 4:00 pm. THIS REQUIRES SERVICE LINE TO BE INSTALLED. CUSTOMER SERVICE INSPECTION CHARGED $100.00/EACH ADDITIONAL $75.00.		
15	YOU ARE BEING SERVED CHLORAMINATED WATER.		