CUSTOMER SERVICE INSPECTION CHECK LIST

Ricardo Water Supply Corp.
PWS I.D # 1370006

DATE: 07/13/2026

CUSTOMER ID: _____

SERVICE LOCATION: _____

This checklist is a summary of the Customer service inspection process.
Items 1-5 must be complete prior to scheduling inspection.
PLEASE NOTE: You are responsible for completing the items on the checklist prior to requesting the inspection, in order to avoid additional inspection charges should the first inspection fail.

CSI CHECK LIST	EMPLOYEE INITIALS	MEMBER INITIALS
1 Customer Service Inspection fee: $100.00		
2 Please call our office after the service line is installed and when all items on this list are complete for the Customer Service Inspection. **ALL INSPECTIONS ARE DONE DURING OFFICE HOURS M-F 8:00am - 4:00pm.**		
a) *Cut Off Valve must be set no more than twelve inches* ***outside*** *of the meter box.*		
b) *Valve must be left exposed for inspection.*		
c) *Pipe Joint Connections must be exposed so that leaks may be detected and inspector may check that the service line is properly installed.*		
d) *Any connection to a water well or tank must be disconnected by use of an air gap. (Cut and Capped)*		
e) *Service line and wastewater line can not be installed in the same area.* ***These lines must be kept a minimum of 9 feet from each other.***		
3 If property is vacant (no home), service line must go to a faucet. Hose bibb vacuum breakers are required on all outside faucets. **Make sure the hose bibb and its connections do not contain lead.**		
4 If connection is a reservice, service will not be opened unless a cut-off valve is installed and in proper working condition.		
5 If the connection is for an RV/Travel Trailer, the connection must be hard piped to the trailer, a short RV grade hose must be used. The hose can not come into contact with the ground.		
6 Properties are monitored continously for unsafe plumbing practices. Violations may result in immediate loss of service.		
7 A $75.00 service fee is charged for each additional inspection in the event that the first inspection does not pass.		