

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
February 29, 2024

Board Members Present:

Baldemar Garcia
Robert Garza
Oliver Hinojosa
Frank Escobedo
Robert Zavala, Jr

Board Members Absent:

James Fischer
Tisha Jones

Staff Present:

John Marez
Frances De Leon
Jo Ella Wagner
Patrick Sendejo

Guests Present:

Angie Flores, Raftelis
Christopher Williams, Raftelis
Rogelio Rodriguez, Water Finance Exchange

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:30 p.m. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No comments were made.

3. Approval of Minutes.

Mr. Escobedo made a motion to approve the minutes of the December 12, 2023 Regular Meeting as presented. Mr. Hinojosa seconded. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of October 31, 2023

Account Activity for General Account for October 1, 2023 to October 31, 2023

Account Activity for Operations Account for October 1, 2023 to October 31, 2023

Account Activity for Debt Service Account for October 1, 2023 to October 31, 2023

TEXPOOL Participant Statement for 10/01/2023 – 10/31/2023 for General Account

TEXPOOL Participant Statement for 10/01/2023 – 10/31/2023 for Membership Deposit Account

TEXPOOL Participant Statement for 10/01/2023 – 10/31/2023 for USDA Reserve Account

Treasurer's Report as of November 30, 2023

Account Activity for General Account for November 1, 2023 to November 30, 2023

Account Activity for Operations Account for November 1, 2023 to November 30, 2023

Account Activity for Debt Service Account for November 1, 2023 to November 30, 2023

TEXPOOL Participant Statement for 11/01/2023 – 11/30/2023 for General Account

TEXPOOL Participant Statement for 11/01/2023 – 11/30/2023 for Membership Deposit Account
TEXPOOL Participant Statement for 11/01/2023 – 11/30/2023 for USDA Reserve Account
Treasurer's Report as of December 31, 2023
Account Activity for General Account for December 1, 2023 to December 31, 2023
Account Activity for Operations Account for December 1, 2023 to December 31, 2023
Account Activity for Debt Service Account for December 1, 2023 to December 31, 2023
TEXPOOL Participant Statement for 12/01/2023 – 12/31/2023 for General Account
TEXPOOL Participant Statement for 12/01/2023 – 12/31/2023 for Membership Deposit Account
TEXPOOL Participant Statement for 12/01/2023 – 12/31/2023 for USDA Reserve Account

The following bills were presented for payment:

| | |
|---|-------------|
| STWA Invoice S23-202 November 2023 Water Usage, Water Cost and Handling Charge | \$24,594.82 |
| STWA Invoice S23-203 November 2023 General and Administration | \$18,510.92 |
| STWA Invoice S23-208 November 2023 Taps and Repairs | \$ 7,778.49 |
| STWA Invoice S23-211 Phone Service and High Touch Technology Support Reimbursement for 10/01/23 – 12/31/23 | \$ 1,771.65 |
| STWA Invoice S23-213 Payroll Expense for Stand By Pay (September 28, 2023 through December 27, 2023) | \$ 366.46 |
| STWA Invoice S24-006 December 2023 Water Usage, Water Cost and Handling Charge | \$29,501.19 |
| STWA Invoice S24-007 December 2023 General and Administration | \$18,828.91 |
| STWA Invoice S24-011 December 2023 Taps and Repairs | \$ 4,964.50 |
| STWA Invoice S24-013 Supplies and Materials Reimbursement for December 2023 | \$ 636.13 |
| STWA Invoice S24-020 January 2024 Water Usage, Water Cost and Handling Charge | \$29,709.94 |
| STWA Invoice S24-021 January 2024 General and Administration | \$20,284.48 |

RWSC Water Loss Computation Reports:
July 6, 2023 – August 7, 2023
August 7, 2023 – September 7, 2023
September 7, 2023 – October 10, 2023

A motion was made by Mr. Escobedo and seconded by Mr. Garza to approve the Treasurer's Reports and payment of the bills. The motion carried.

5. RWSC Annual Membership Meeting.
 - Selection of Election Auditor
 - Approval of agenda and meeting packet for Annual Membership Meeting
 - Resolution 24-01. Resolution declaring unopposed candidates of Ricardo Water Supply Corporation elected.

Mr. Marez reported that two applications for Board of Director were received by the deadline. He added that since there are only two positions up for election, the Board can adopt Resolution 24-01 declaring the two candidates, James Fischer and Robert Zavala Jr., elected. If adopted by the Board, Resolution 24-01 will be read into the record at the Annual Membership meeting on April 9th. He also explained that because no election will be necessary, an Election Auditor does not need to be selected. He presented the meeting notice and agenda for the Annual Membership Meeting and recommended approval of the documents which need to be mailed out by March 8th. Mr. Escobedo made a motion to adopt Resolution 24-01 and approve the meeting notice and agenda. Mr. Garza seconded and all voted in favor.

6. RWSC Master Plan.

Mr. Rogelio Rodriguez of Water Finance Exchange reported that the TWDB application has been designated as administratively complete and has moved to the technical phase. TWDB is expected to award funding in August to September 2024. He added that immediate needs were identified on this application and an application for intermediate needs will be submitted for the 2025 August/September funding. He feels that projects have been ranked high because of the disadvantaged nature of the facilities and that the application was submitted as a regionalization effort for STWA, Nueces Water Supply Corporation and Ricardo Water Supply Corporation. No action was taken by the Board.

7. Update on CR 1030 Water Transmission Line Improvements Project, TxCDBG TDA Contract No. CFC21-0479.

Mr. Marez reported that a work stoppage occurred on the project because Kleberg County needed to complete their audit. Mr. Garcia added that the 2022 audit should be complete as of today and work will continue on the 2023 audit but should be ok. Mr. Sendejo stated that the project is at about the halfway point.

8. Lead and Copper Rule Lead Service Line Inventory and compensation for after-hours work to complete the project.

Mr. Marez informed the Board that October 16, 2024 is the deadline for public water systems to complete lead service line inventories. He explained that the GIS system is set in place and maps out the service lines. Staff is working on classification of the service lines and updating the software with the needed information. However, because office staff is limited on work time during the business day, he requested that the Board consider approving up to \$5,000 for overtime expenses for the work to continue after hours as needed. Mr. Escobedo made a motion to approve the request of \$5,000 to accommodate staff working on behalf of the Corporation to complete the mandate by the deadline. Mr. Zavala seconded. All voted in favor.

9. Ratification of Rate Study for large volume customers.

Mr. Marez stated that Raftelis has been selected to provide a review and recommendations for STWA and the Ricardo and the Nueces Water Supply Corporations rate studies. Ms. Angie Flores and Mr. Christopher Williams of Raftelis provided a brief rate study presentation of the current customer base, the cost of water from the City of Corpus Christi and the impact of expected and potential additional large volume users. There was no action taken by the Board.

10. RWSC Water Conservation and Drought Contingency Plan.

Mr. Marez reported that staff will be reviewing the current Water Conservation and Drought Contingency Plan for the 5-year update. He asked for the Board's direction in developing the revisions and asked for approval of the plan contingent on the staff completing the final numbers. Mr. Escobedo made a motion to approve the Water Conservation and Drought Contingency Plan once the final calculations are determined by staff, Mr. Zavala seconded and all voted in favor. Mr. Marez added that the final plan would be presented to the Board for approval.

11. Adjournment.

With no further business to discuss, Mr. Hinojosa made a motion to adjourn the meeting at 6:24 pm. Mr. Garza seconded and the motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary