

RICARDO WATER SUPPLY CORPORATION

2302 E. SAGE RD.
KINGSVILLE, TEXAS 78363
(361)592-3952

MEMORANDUM

TO: Ricardo Water Supply Corporation Board of Directors
FROM: Baldemar Garcia, President
DATE: May 4, 2020
SUBJECT: Ricardo Water Supply Corporation Meeting Notice and Agenda

A Regular Meeting of the Ricardo Water Supply Corporation Board of Directors is scheduled for:

Tuesday, May 12, 2020
5:30 p.m.
South Texas Water Authority Boardroom
2302 East Sage Road
Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

PLEASE NOTE: THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

(877) 853 5257 OR (888) 475 4499
MEETING ID: 893 7114 7876
PASSWORD: 013890

PLEASE SEE THE CORPORATION'S WEBSITE AT WWW.RICARDOWSC.COM FOR THE MEETING PACKET.

Agenda

1. Call to order.
2. Citizen comments.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/Payment of Bills. (Attachment 2)

5. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM772 and from CR 2130 south to CR 2230. (Attachment 3)
 - Joint bidding
 - Consultant Selection
6. COVID-19 Payment Plan. (Attachment 4)
7. Report on Ricardo Volunteer Fire Department and lockable flush valves versus standard ball valves. (Attachment 5)
8. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BG/CGS/fdl
Attachments

This meeting notice was posted on
RWSC's website, www.ricardowsc.com, and
on indoor and outdoor bulletin boards at
RWSC's administrative offices,
2302 East Sage Road, Kingsville, Texas at
10:00 ~~am~~ pm on May 8, 2020
James DeLeon
Assistant Secretary

ATTACHMENT 1

Approval of Minutes

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
April 14, 2020

Board Members Present:

Baldemar Garcia
Robert Zavala
Oliver Hinojosa
James Fischer
Robert Garza
Timothy Robertson

Board Members Absent:

Frank Escobedo

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:40 p.m. at the STWA Boardroom in Kingsville, Texas. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Election of officers.

Mr. Zavala made a motion to re-elect the current slate of officers by acclamation. Mr. Robertson seconded. All voted in favor.

The slate of officers remains unchanged as follows:

President – Baldemar Garcia
Vice-President – Robert Zavala
Secretary/Treasurer – Oliver Hinojosa

4. Approval of Minutes.

Mr. Robertson made a motion to approve the minutes of the March 3, 2020 Regular Meeting as presented. Mr. Hinojosa seconded and the motion carried.

5. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of February 29, 2020

Account Activity for General Account for February 1, 2020 to February 29, 2020

Account Activity for Operations Account for February 1, 2020 to February 29, 2020

TEXPOOL Participant Statement for 02/01/2020 – 02/29/2020 for General Account

TEXPOOL Participant Statement for 02/01/2020 – 02/29/2020 for Membership Deposit Account

TEXPOOL Participant Statement for 02/01/2020 – 02/29/2020 for USDA Reserve Account

TexSTAR General Account Statement for 02/01/2020 – 02/29/2020

The following bills were presented for payment:

STWA Invoice S20-046 \$ 47.30

February 2020 Office Supplies and Shredding Reimbursements

STWA Invoice S20-040 \$22,595.66

February 2020 Water Usage, Water Cost and Handling Charge

STWA Invoice S20-041 \$17,780.95

February 2020 General and Administration

STWA Invoice S20-044 \$ 7,222.09

February 2020 Taps and Repairs

STWA Invoice S20-060 \$ 418.28

Payroll expense for Part-time Employee for January, February and March 2020

STWA Invoice S20-062 \$ 366.96

Payroll expense for Stand By Pay for January 1, 2020 through March 25, 2020

STWA Invoice S20-064 \$ 996.10

Reimburse for Fiber optic phone service (12/19/19 through 03/19/20) and High Touch Technology support (01/01/20 through 03/31/20)

A motion was made by Mr. Hinojosa and seconded by Mr. Robertson to approve the Treasurer's Report and payment of the bills. The motion carried.

6. Appointment of Credentials Committee.

Mr. Hinojosa made a motion to appoint Mr. Oliver Hinojosa, Mr. Frank Escobedo and Mr. Robert Wagner to the Credentials Committee. Mr. Zavala seconded and all voted in favor.

7. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM 772 and US77/I69 and new notice for section from CR 2130 south to CR 2230.

Ms. Serrato reported that she received notice of upgrades in a new section of US77/I69 from CR 2130 to CR 2230. The changes involve ditch line work that could impact RWSC's waterlines which may need to be lowered. Ms. Serrato stated that she would keep the Board updated on the project. No action was taken by the Board.

8. Water Supply and Development Contract – Silva Estates, Cesar Silva, Developer.

The Board reviewed the Water Supply and Development Contract for Silva Estates. Ms. Serrato stated that the developer fees have been paid. Mr. Zavala commented that there are already houses built on the property. Ms. Serrato responded that the developer, Mr. Cesar Silva, is aware that that there will be no service until the necessary fees are paid.

9. Resolution 20-03. Resolution authorizing the Ricardo Water Supply Corporation President to enter into a Water Supply and Development Contract with Cesar Silva, Developer, for Silva Estates.

Mr. Zavala made a motion to adopt Resolution 20-03. Mr. Hinojosa seconded. The motion passed unanimously.

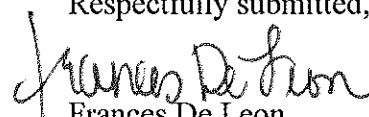
10. COVID-19 Response and Operation Changes.

Ms. Serrato stated that in response to the COVID-19 pandemic, the lobby and drive-thru window have been closed to the public as of March 23rd and payments by check or money order are being accepted through the night drop box or by mail. As of March 30th, several office employees have started working from home. Disconnections were not performed due to the situation and since then, the PUC has issued an order prohibiting disconnection of utilities. Ms. Serrato added that the Corporation's collections are currently at 79% and asked for the Board's authorization to start working on a payment plan for customers who are not able to make payments during this time. She suggested that payments could be spread over a six-month period in addition to payments for the current water bills. The Board agreed by consensus to authorize staff to work on a payment plan. Ms. Serrato said she would present the payment plan at the next meeting.

11. Adjournment.

With no further business to conduct, Mr. Robertson made a motion to adjourn the meeting at 5:56 p.m. Mr. Zavala seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills

Ricardo Water Supply Corporation
Treasurer's Report
As of March 31, 2020

General Account - KFNB	\$131,123.05
General Account - TexPool	\$167,768.90
General Account - TexPool Prime	\$158,179.37
General Account - TexSTAR	\$299,135.76
Operations Account - KFNB	\$566.66
Membership Deposit & Refund Account - TexPool	\$98,619.22
Debt Service Account	\$181.18
Reserve Account	\$76,936.29
Petty Cash	\$50.00
Cash Drawer	\$100.00
TOTAL	<u><u>\$932,660.43</u></u>

	1/15/2020 Billing Reg.	2/12/2020 Billing Reg.	3/12/2020 Billing Reg.
Total Usage (Gal)	6,426,680	6,526,950	5,707,280
Water Sales (\$)	\$63,497.74	\$69,677.25	\$66,176.15
Adjustments	(\$448.64)	(\$581.82)	(\$249.59)
Turn on Charge	\$660.00	\$425.00	\$60.00
Late Charges	\$1,197.00	\$1,274.00	\$1,168.00
Past Due	\$18,500.86	\$18,970.55	\$22,111.10
Tax	\$349.48	\$380.29	\$362.04
Leak Pay Plan	\$22.82	\$27.77	\$27.77
Sewage	\$6,292.47	\$6,332.99	<u>\$6,190.24</u>
Total Receivables	<u>\$90,071.73</u>	<u>\$96,506.03</u>	<u>\$95,845.71</u>
METERS ON LINE	1020	1026	1026

RICARDO WATER SUPPLY CORP.
GENERAL
March-20

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
	BEGINNING BALANCE				118,473.11
03-01	ONLINE PAYMENTS	DEP	68.39		118,541.50
03-02	WATER RECEIPTS	DEP	3,577.61		122,119.11
03-02	ONLINE PAYMENTS	DEP	275.78		122,394.89
03-02	RICARDO WASTEWATER IMP.CORP	3956		3,213.54	119,181.35
03-02	RWSC DEBT SERVICE	3957		8,892.00	110,289.35
03-02	D.BRUCE #1217 MEMBERSHIP with Discount	DEP	1,010.00		111,299.35
03-03	WATER RECEIPTS	DEP	2,832.08		114,131.43
03-03	ONLINE PAYMENTS	DEP	774.00		114,905.43
03-04	WATER RECEIPTS	DEP	2,619.45		117,524.88
03-04	ONLINE PAYMENTS	DEP	170.48		117,695.36
03-04	WATER RECEIPTS	DEP	2,029.78		119,725.14
03-05	ONLINE PAYMENTS	DEP	316.96		120,042.10
03-06	WATER RECEIPTS	DEP	2,801.38		122,843.48
03-06	ONLINE PAYMENTS	DEP	692.27		123,535.75
03-06	DONALD BRUCE #1217 NFS	DEB		1,010.00	122,525.75
03-06	R.OLIVAREZ #1218 MEMBERSHIP	DEP	1,310.00		123,835.75
03-07	ONLINE PAYMENTS	DEP	616.82		124,452.57
03-08	ONLINE PAYMENTS	DEP	356.96		124,809.53
03-09	WATER RECEIPTS	DEP	5,875.50		130,685.03
03-09	ONLINE PAYMENTS	DEP	1,558.84		132,243.87
03-09	D. VASQUEZ #1219 MEMBERSHIP	DEP	1,385.51		133,629.38
03-10	WATER RECEIPTS	DEP	3,709.95		137,339.33
03-10	ONLINE PAYMENTS	DEP	1,706.88		139,046.21
03-10	C.MOYA #1220 MEMBERSHIP	DEP	835.00		139,881.21
03-11	WATER RECEIPTS	DEP	1,938.71		141,819.92
03-11	ONLINE PAYMENTS	DEP	883.62		142,703.54
03-12	STWA-WATER	3958		22,595.66	120,107.88
03-12	STWA-GEN & ADMIN.	3959		17,780.95	102,326.93
03-12	STWA-REIMBURSEMENT	3960		47.30	102,279.63
03-12	WATER RECEIPTS	DEP	1,134.35		103,413.98
03-12	ONLINE PAYMENTS	DEP	595.17		104,009.15
03-13	WATER RECEIPTS	DEP	671.36		104,680.51
03-13	ONLINE PAYMENTS	DEP	963.71		105,644.22
03-14	ONLINE PAYMENTS	DEP	367.80		106,012.02
03-15	ONLINE PAYMENTS	DEP	311.48		106,323.50
03-16	WATER RECEIPTS	DEP	751.70		107,075.20
03-16	ONLINE PAYMENTS	DEP	589.58		107,664.78
03-17	WATER RECEIPTS	DEP	1,216.13		108,880.91
03-17	ONLINE PAYMENTS	DEP	347.61		109,228.52
03-17	A. VAN GEEM #1222 MEMBERSHIP	DEP	835.00		110,063.52
03-17	R. BARRERA #1221 MEMBERSHIP	DEP	835.00		110,898.52
03-18	WATER RECEIPTS	DEP	977.06		111,875.58
03-18	ONLINE PAYMENTS	DEP	624.94		112,500.52

03-19	OLIVAREZ CONSTRUCTION	3961		4,710.00	107,790.52
03-19	STWA- TAPS & REPAIRS	3962		7,222.09	100,568.43
03-19	WATER RECEIPTS	DEP	2,116.40		102,684.83
03-19	ONLINE PAYMENTS	DEP	485.78		103,170.61
03-20	RICARDO WASTEWATER IMP.CORP	3963		2,932.37	100,238.24
03-20	WATER RECEIPTS	DEP	1,396.14		101,634.38
03-20	ONLINE PAYMENTS	DEP	701.00		102,335.38
03-20	RWSC DRAFTS	ACH	11,324.37		113,659.75
03-21	ONLINE PAYMENTS	DEP	197.16		113,856.91
03-22	ONLINE PAYMENTS	DEP	50.00		113,906.91
03-23	ONLINE PAYMENTS	DEP	757.85		114,664.76
03-23	WATER RECEIPTS	DEP	2,325.02		116,989.78
03-24	ONLINE PAYMENTS	DEP	733.63		117,723.41
03-24	WATER RECEIPTS	DEP	690.93		118,414.34
03-25	ONLINE PAYMENTS	DEP	723.60		119,137.94
03-25	WATER RECEIPTS	DEP	2,532.46		121,670.40
03-26	ONLINE PAYMENTS	DEP	169.33		121,839.73
03-26	WATER RECEIPTS	DEP	1,318.47		123,158.20
03-27	WATER RECEIPTS	DEP	1,225.74		124,383.94
03-27	ONLINE PAYMENTS	DEP	717.65		125,101.59
03-28	ONLINE PAYMENTS	DEP	318.42		125,420.01
03-29	ONLINE PAYMENTS	DEP	357.06		125,777.07
03-30	ONLINE PAYMENTS	DEP	270.12		126,047.19
03-31	ONLINE PAYMENTS	DEP	770.57		126,817.76
03-31	WATER RECEIPTS	DEP	4,303.23		131,120.99
03-31	INTERESTED EARNED	DEP	2.06		131,123.05
			81,053.85	68,403.91	

RICARDO WATER SUPPLY CORPORATION
 OPERATIONS
 2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSE.	BALANCE
MAR.					\$4,045.14
03-02	CORE & MAIN LP	6348		73.00	\$3,972.14
03-02	HACH COMPANY	6349		122.29	\$3,849.85
03-02	JOE CASILLAS	6350		431.84	\$3,418.01
03-02	MCCOYS BUILDING SUPPLY	6351		91.43	\$3,326.58
03-02	ECONOMY PRINTING	6352		173.20	\$3,153.38
03-11	PSI HOLDINGS, LLL-INTERCONNECT	ACH		27.06	\$3,126.32
03-12	CITY OF CORPUS CHRISTI-CENTRAL CASHIER	6353		85.00	\$3,041.32
03-12	HACH COMPANY	6354		212.88	\$2,828.44
03-12	JOHN WOMACK & CO, P.C.	6355		117.00	\$2,711.44
03-12	MERCER CONTROLS, INC	6356		873.75	\$1,837.69
03-12	TEXAS EXCAVATION SAFETY SYSTEM, INC	6357		36.10	\$1,801.59
03-17	ARC DOCUMENT SOLUTIONS	6358		484.99	\$1,316.60
03-19	CNA SURETY DIRECT BILL	6359		750.00	\$566.60
03-31	INTEREST EARNED	DEP	0.06		\$566.66
			0.06	3,478.54	

TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



RECEIVED

APR 09 2020

Participant Statement

RICARDO WATER SUPPLY CORP
 GENERAL ACCT
 ATTN CAROLA G SERRATO
 PO BOX 1572
 KINGSVILLE TX 78364-1572

RICARDO WATER SUPPLY CORPORATION

Statement Period 03/01/2020 - 03/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL
 Location ID 000077893
 Investor ID 000007578

TexPool Update

It's spring cleaning time! Review a current listing of your authorized representatives and contact information by requesting an Account Information Report from TexConnect or the TexPool Participant Services team. Submit any changes on the proper maintenance form, found under Account Documents.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$168,608.81	\$0.00	\$982.82	\$142.91	\$167,768.90	\$167,662.30
TexPool Prime	\$158,000.15	\$0.00	\$0.00	\$179.22	\$158,179.37	\$158,005.93
Total Dollar Value	\$326,608.96	\$0.00	\$982.82	\$322.13	\$325,948.27	

Portfolio Value

Pool Name	Pool/Account	Market Value (03/01/2020)	Share Price (03/31/2020)	Shares Owned (03/31/2020)	Market Value (03/31/2020)
Texas Local Government Investment Pool	449/1370100001	\$168,608.81	\$1.00	167,768.900	\$167,768.90
TexPool Prime	590/1370100001	\$158,000.15	\$1.00	158,179.370	\$158,179.37
Total Dollar Value		\$326,608.96			\$325,948.27

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100001	\$142.91	\$587.96
TexPool Prime	590/1370100001	\$179.22	\$641.18
Total		\$322.13	\$1,229.14



TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TREASURY SAFEPKEEPING TRUST COMPANY
 COMPTROLLER GLENN REGAR, CHAIRMAN

Participant Statement

RICARDO WATER SUPPLY CORP
 MEMBERSHIP DEPOSIT
 ATTN CAROLA G SERRATO
 PO BOX 1572
 KINGSVILLE TX 78364-1572

Statement Period **03/01/2020 - 03/31/2020**

Page 1 of 2

Customer Service **1-866-TEX-POOL**
 Location ID **000077893**
 Investor ID **000007580**

TexPool Update

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TexPool Summary

PoolName	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$98,535.28	\$0.00	\$0.00	\$83.94	\$98,619.22	\$98,537.99
Total Dollar Value	\$98,535.28	\$0.00	\$0.00	\$83.94	\$98,619.22	

Portfolio Value

PoolName	Pool/Account	Market Value (03/01/2020)	Share Price (03/31/2020)	Shares Owned (03/31/2020)	Market Value (03/31/2020)
Texas Local Government Investment Pool	449/1370100003	\$98,535.28	\$1.00	98,619.220	\$98,619.22
Total Dollar Value		\$98,535.28			\$98,619.22

Interest Summary

PoolName	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$83.94	\$341.28
Total		\$83.94	\$341.28



TexPool Participant Services
 1001 Texas Avenue, Suite 1150
 Houston, TX 77002



TEXAS TRUST
 TEXAS TREASURY SAFEGUARDING TRUST COMPANY
 COMPTROLLER, GLENN HIGAR, CHAIRMAN

Participant Statement

RICARDO WATER SUPPLY CORP
 USDA RESERVE ACCOUNT
 ATTN CAROLA SERRATO
 PO BOX 1572
 KINGSVILLE TX 78364-1572

Statement Period **03/01/2020 - 03/31/2020**

Page 1 of 2

Customer Service **1-866-TEX-POOL**
 Location ID **000077893**
 Investor ID **000021281**

TexPool Update

It's spring cleaning time! Review a current listing of your authorized representatives and contact information by requesting an Account Information Report from TexConnect or the TexPool Participant Services team. Submit any changes on the proper maintenance form, found under Account Documents.

TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$75,888.01	\$982.82	\$0.00	\$65.46	\$76,936.29	\$76,841.24
Total Dollar Value	\$75,888.01	\$982.82	\$0.00	\$65.46	\$76,936.29	

Portfolio Value

Pool Name	Pool/Account	Market Value (03/01/2020)	Share Price (03/31/2020)	Shares Owned (03/31/2020)	Market Value (03/31/2020)
Texas Local Government Investment Pool	449/1370100004	\$75,888.01	\$1.00	76,936.290	\$76,936.29
Total Dollar Value		\$75,888.01			\$76,936.29

Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$65.46	\$258.80
Total		\$65.46	\$258.80





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APR 13 2020

RICARDO WATER SUPPLY CORP
ATTN CAROLA SERRATO
PO BOX 1572
KINGSVILLE TX 78364-1572

RICARDO WATER SUPPLY CORPORATION

MONTHLY STATEMENT OF ACCOUNT

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 03/01/2020 - 03/31/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.9570%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 27 DAYS AND THE NET ASSET VALUE FOR 3/31/20 WAS 1.000685.

MONTHLY ACTIVITY DETAIL

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			298,892.84
03/31/2020	MONTHLY POSTING	9999888	242.92	299,135.76
	ENDING BALANCE			299,135.76

MONTHLY ACCOUNT SUMMARY

BEGINNING BALANCE	298,892.84
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	242.92
ENDING BALANCE	299,135.76
AVERAGE BALANCE	298,900.68

ACTIVITY SUMMARY (YEAR-TO-DATE)

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,006.66



STWA

SOUTH TEXAS WATER AUTHORITY

INVOICE

P. O. BOX 1701

S20 - 054

KINGSVILLE, TEXAS 78364-1701

April 13, 2020

Ricardo Water Supply Corporation
P.O. Box 1572
Kingsville, Texas 78364

Usage

FM 772 Meter			
Current Reading:	4/1/2020	211949	
Previous Reading:	3/1/2020	211949	
Current usage			0
Kingsville Meter			
Current Reading:	4/1/2020	407653	
Previous Reading:	3/1/2020	397657	
Current usage			9,996,000
Total Water Usage for Period	3/1/2020	to 4/1/2020	9,996,000
Total Water delivered			9,996,000
Ratio STWA to Total			100%
Contract Year to Date Usage ----- 56,154,000 gallons			

Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$94,996.27	
Total consumption	37,750	
Cost of Water from City of Corpus Christi	\$ 2.516457	

				Amount Due
STWA Handling Charge	9,996,000 g @	\$ 0.426386	=	\$ 4,262.15
Corpus Christi Water Cost	9,996,000 g @	\$ 2.516457	=	\$ 25,154.51
Water Rate for current billing period		\$ 2.942843		

Cost of Water

9,996,000 gallons @ \$2.942843 per thousand gallons \$ 29,416.66

Total Due for Water Usage for period 3/1/2020 to 4/1/2020 **\$ 29,416.66**

Net Water Revenue - STWA	
Handling Charge	\$ 4,262.15
less Pumping Cost	- \$ 1,508.56
= Net Revenue	\$ 2,753.59

Payment Due within 30 days of Receipt of Invoice

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at

Kathleen Lowman, President
Brandon W. Barrera, Vice-President
Rudy Galvan, Secretary-Treasurer
Jose M. Graveley
Lupita Perez

<https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

(361) 592-9323 Or (361) 692-0337 (C.C. line)

Fax: (361) 592-5965

Patsy A. Rodgers
Silberto Treviño III
Steven C. Vaughn
Carola G. Serrato, Executive Director

INVOICE

S20 - 055

April 13, 2020

Ricardo Water Supply Corporation
P.O. Box 1572
Kingsville, Texas 78364

Description		Amount Due	
No. of Connections This Month:		1023	
1023	General Maintenance (per connection) @	\$ 5.65	\$ 5,779.95
1023	Read Meters (per connection) @	\$ 2.50	2,557.50
3	Sample Collection (per sample) @	\$ 40.00	120.00
 <i>Billing Services for Month of:</i>			
<i>March, 2020</i>			
210	Final Notice Cards @	\$ 1.10	03/11/20 231.00
1033	Statements @	\$ 2.00	03/12/20 2,066.00
1023	Administration (per connection) @	\$ 6.00	6,138.00
856	Annual Meeting Mailouts @	\$ 5.00	03/10/20 4,280.00
3398	Copies @	\$ 0.10	339.80
	Postage		455.30
TOTAL			\$ 21,967.55

Payment Due by
April 30, 2020

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website www.stwa.org

S20-058

April 15, 2020

Ricardo Water Supply Corporation
 P O Box 1572
 Kingsville, Tx 78364

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
3/2/20	Customer service inspection at acct. #1216-Stevens, CR 2210.	6184	75.00	75.00
---	***Billed in February***	6185	---	---
3/20/20	Replaced flush valve at CR 2180 and Hwy 77. Had to go back due to line being on north side of fence. Fence had been installed in public R O W.	6186	0.00	2250.00
3/3/20	Tap & meter set at acct. #1215-Martinez, CR 2206.	6187	585.00	430.00
3/3/20	Tap & meter set at acct. #1214-Martinez, CR 2206.	6188	585.00	430.00
3/4/20	Regular hour leak repair at acct. #558-Yandell, CR 2139. Fixed leak at curb stop.	6189	0.00	75.00
3/3/20	RWSC Board meeting, AY, FDL, JW.	6190	0.00	127.08
3/8/20	Weekend residual checks on rural system and read meters.	6191	0.00	192.50
3/8/20	Meter reservice at acct. #1220-Moya, FM 772.	6192	110.00	110.00
3/1/20	Weekend residual checks on rural system and read meters.	6193	0.00	140.00
2/21/20	After hour unlock at acct. #1148-Owen, FM 722.	6194	90.00	90.00
3/15/20	Weekend residual checks on rural system and read meters.	6195	0.00	192.50
3/15/20	After hour call-out due to GST low alarm, turned off pumps.	6196	0.00	127.50
3/19/20	Customer service inspection at acct. #1220-Moya. Passed inspection.	6197	75.00	75.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
3/20/20	Customer service inspection at acct. #1209-Flores, CR 2150. Passed inspection.	6198	75.00	75.00
3/20/20	Meter reservice at acct. #1218-Olivarez, CR 2163. Also installed a curb stop.	6199	110.00	140.00
3/20/20	Meter reservice at acct. #1222-Van Geem, CR 1016.	6200	110.00	110.00
3/24/20	Meter reservice at acct. #1221-Barrera, CR 2195.	6201	110.00	110.00
3/22/20	Weekend residual checks on rural system and read meters.	6202	0.00	140.00
3/21/20	After hours troubleshooting, pumps not turning on, no one out of pressure. Notified through SCADA.	6203	0.00	85.00
3/24/20	Customer service inspection at acct. #1221-Barrera, CR 2195.	6204	75.00	75.00
3/24/20	Tap & meter set at acct. #1219-Vasquez, CR 2170.	6205	585.00	430.00
3/23/20	After hours work in preparation of Audit.	6206	0.00	351.23
3/26/20	Meter retrofit change out due to meter age at acct. #137-Gulf Coast CoOp. Also replaced meter box.	6207	0.00	170.00
3/26/20	Repaired flush valve on CR 2180.	6208	0.00	120.00
3/29/20	Weekend residual checks on rural system and read meters.	6209	0.00	140.00
3/31/20	Customer service inspection at acct. # 1219-Vasquez, CR 2170. Failed inspection.	6210	75.00	75.00

Due to STWA \$ 6,335.81
Amount Invoiced to Others \$ 2,660.00

Payment due by April 29, 2020
Thank you

S20-067

April 15, 2020

Ricardo Water Supply Corporation
P O Box 1572
Kingsville, TX 78364

REIMBURSEMENT INVOICE

Date of purchase	Vendor used for purchase	Invoice Total
2/25/2020	Mc Coys - Couplings	5.54
3/1/2020	File Pro - File destruction	3.95
3/5/2020	TWUA - 1/2 CSI Class- Armando Yruegas	187.50
3/9/2020	TCEQ- CSI Testing Armando Yruegas	55.50
3/17/2020	TAMUK-CSI Exam Victor Gutierrez	29.00
Total Reimbursment due STWA		\$ 281.49

Due upon receipt



2202 SENATOR CARLOS TRUAN
KINGSVILLE, TX 78363-0092

(361)221-9699
(866)369-2546 Fax: (361)221-9708

PH

030544 000000
900-98011695-001

* INVOICE-CHARGE *

Date: 2/25/2020
4:14 PM

CUSTOMER REMITTANCE NUMBER:
INVOICE: 10655682
Page: 1

SOUTH TEXAS WATER AUTHORITY
P.O. BOX 1701

(361)592-9383

OFFICE

54
2/27/20

KINGSVILLE, TX 78363

Selling Store: 105
Salesperson: 30544 BRITTANY H

Terms: NET 10TH PROX
Tax ID #: EXEMPT

Our Order #: 260565
P.O. #: UNIT7

63
Bill w/ March

ITEM	DESCRIPTION	QTY	U/M	UNIT PRICE	U/M	EXTENDED PRICE	TAX
221421	3/4X3/4" MIP SCH40 ADAPTER	2	EA	.572	EA	1.14	
22470118	3/4" FIP SCHEDULE 40 COUPLING	2	EA	.960	EA	1.92	
221424	3/4X3/4" FIP SCH40 ADAPTER	2	EA	.765	EA	1.53	
221400	3/4" SCH40 EXTENDED COUPLING	2	EA	.475	EA	.95	

557
3/13/20

ENJOY BENEFITS WHEN YOU SHOP WITH THE McCOY'S CONSUMER CREDIT CARD**
SEE ASSOCIATE FOR DETAILS
APPLY AT THE STORE AND GET A CREDIT DECISION TODAY
LEARN MORE AT WWW.MCCOYS.COM/CONSUMER-CREDIT

***** BUYER'S CONTRACT 501-10
SIGNATURE: *Victor Gutierrez*

Deliver by: 2/25/2020 Weight: 2

Ordered by: VICTOR GUTIERREZ

Sub-total	Tax %	Tax	TOTAL
5.54	.00	.00	5.54

FOR INTERNAL USE ONLY
106-606328

Thank You for Shopping at McCoy's
TAX STATEMENT ON NEXT PAGE

*Tris to
RWC*
Texas CLASS

www.texasclass.com 1-800-707-6242

RWSC to Reimburse STWA

TAX %	TAX	TOTAL
8.25%	0.00	5.54



Invoice

File Pro

2106 Lipan St.
Corpus Christi, TX 78408
3618878383

nmoody@fileproservices.com

SOUTH TEXAS WATER AUTHORITY

Attn: NOEMI FLORES

P.O. BOX 1701

KINGSVILLE, TX 78364

Date: 03/01/2020

Invoice #: 7002815

Customer #: 0862DB

Terms: 30 DAYS

Total Amount Due

19.75

Total Enclosed

SERVICE DESCRIPTION	RATE	QUANTITY	TAX	FEE
MISCELLANEOUS				
Shred Type 1 Container	\$ 3.9500	5.00	N	\$ 19.7500
		SUB-TOTAL		\$ 19.75
			TAX	\$ 0.00
		INVOICE TOTAL		\$ 19.75

WO Code - Due Date

1802573 - 02/24/2020

500
4/8/20

3-STWA
1-RWSC
1-NWSC

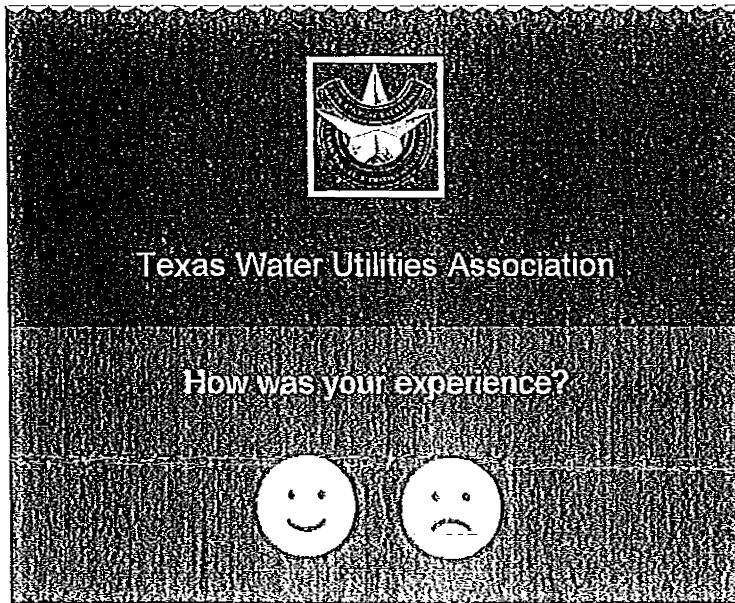
RWSE to Reimburse \$395
NWSE to reimburse \$395

ayruegas@stwa.org

From: Texas Water Utilities Association via Square <receipts@messaging.squareup.com>
Sent: Monday, March 2, 2020 7:51 AM
To: ayruegas@stwa.org
Subject: Receipt from Texas Water Utilities Association

Now when you shop at sellers who use Square, your receipts will be delivered automatically.

[Not your receipt?](#)



March reimbursement

160
3/12/20

\$435.00

Member Items	\$60.00
Member Registration	\$375.00
Total	\$435.00

ayruegas@stwa.org

From: steers@tceq.texas.gov
Sent: Thursday, February 27, 2020 1:08 PM
To: ayruegas@stwa.org
Subject: TCEQ ePay Receipt for 582EA000381938 (Payment Only)

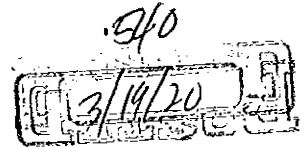
This is an automated message from the TCEQ ePay system. Please do not reply.

This is a receipt for FEE PAYMENT ONLY.

Trace Number: 582EA000381938

Date: 02/27/2020 01:08 PM

Payment Method: CC - Authorization 0000054568 Amount Paid: \$111.00



Actor: Armando Yruegas
Email: ayruegas@stwa.org

Payment Contact: Armando Yruegas
Phone: 361-592-9323
Company: South Texas Water Authority
Address: Po Box 1701, Kingsville, TX 78364 1701

Fees Paid:
Fee Description AR Number Amount
CUSTOMER SERVICE INSPECTOR LICENSE (CSI) (REF 23499) \$111.00

Total Fees For Transaction: \$111.00

=====

Voucher: 457723
Trace Number: 582EA000381938
Date: 02/27/2020 01:08 PM
Payment Method: CC - Authorization 0000054568 Amount Paid: \$111.00 Fee Paid: CUSTOMER SERVICE INSPECTOR LICENSE (CSI) (REF 23499) Customer Name: ARMANDO YRUEGAS Customer Address: 841 GONZALES ST, ROBSTOWN, TX 78380 STEERS Program: OLEA STEERS Reference: 23499

=====

To print out a copy of the receipt and vouchers for this transaction either click on or copy and paste the following url into your browser:
https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww3.tceq.texas.gov%2fepay%2findex.cfm%3ffuseaction%3dcor.search%26trace_num_txt%3d582EA000381938.&c=E,1,bnGafiWsmm_Mys5Kf-mD-JzOUJOWoefABt24xPalbv3KoVDXP3l1TWDsemZRX2OpZwUO5SjGeB8mWgm36BGrX4adz5HzhiWrGMZcDzFwNumrun3yjp_00cd&typo=1

pd by credit card

You have received this email from koatc000@tamuk.edu in response to your Order.

Order Receipt

Thank you for shopping at Texas A&M University Kingsville MarketPlace.

This Email is an automated confirmation for your request. No further action is required. We will contact you if we need anything. Thank you for choosing testing services at Texas A&M University-Kingsville. Testing check in: Room 102

Academic Testing Center
Texas A&M University Kingsville
925 W Santa Gertrudis Ave
Cousins Hall Rm 101
Kingsville, TX 78363
Office: 361-593-3303
Fax: 361-593-4859
email: Testing@tamuk.edu

160
4/2/20

Order:	90596
Terminal Id:	DEVICE_ID
Store:	Academic Testing Center
Date/Time:	March 17, 2020 2:54:40 PM CDT
Total:	\$29.00

Billed To:
Armando Yreugas
PO Box 1701
Kingsville, TX
78364
United States

Contact Email:
ayruegas@stwa.org

Payment Information:

Payment Type:	Credit Card
Credit Card Number:	xxxxxxxxxxxx8122
Reference Number:	20200317000003
Card Type:	Mastercard

*** Card Not Present ***

Shipping Information:

Shipping Information:	85198
Delivery Method:	None

Item	Stock Number	Quantity	Unit Price	Detail Total
TCEQ on *Mar. 18 @ 1:00 PM (Wed)	6344517	1	\$29.00	\$29.00

Tester's Full Name: Victor Gutierrez
 Email Address: ayruegas@stwa.org
 Area Code and Telephone Number:
 361/592-9323 xt116
 What test are you taking?: CSI

ATTACHMENT 3

TxDOT Upgrades – US 77/I69

Memorandum

To: Ricardo Water Supply Corporation Board of Directors
From: Carola G. Serrato, General Manager
Date: May 6, 2020
Re: TxDOT Upgrades – CR 2120 Bore and US 77/I-69 and CR 2130 South to CR 2230

Background:

Since the last meeting, additional developments have occurred pertaining to the CR 2120 crossing and the new TxDOT projects for the area south of CR 2130. Bridges Specialties, Inc. (Bridges) reported that the Buy America steel casing has been delivered. On Monday, May 4th, TxDOT, Bridges, LNV and RWSC representatives, Armando Yruegas and Dony Cantu, met at the construction site to review the tie-in locations and elevations. In addition, the relocation of an isolation valve was discussed. With regards to the proposed projects south of CR 2130, enclosed are minutes from the April 27 teleconference meeting. As a result of that meeting, there are two (2) items requiring Board action.

Analysis:

The potential impact to the RWSC's waterlines will be for a section of line from FM 1118 extending north to CR 2150 paralleling US 77 on the east side as well as five (5) highway crossings – three (3) in close proximity at FM 1118/CR 2160, one (1) at CR 2170 and one (1) at South FM 772. Although TxDOT had indicated that there was not any new right of way being purchased by the State, my conversation today with Leo Tovar, TxDOT, indicates that the State purchased 30 ft of right of way beginning about 600 LF south of FM 1118. In addition, at this time, staff is not certain about the line paralleling the highway needing to be relocated. With regards to the crossings, drainage is supposed to be improved and the depth of the crossings may not be sufficient to accommodate the new, lower elevations. Mr. Tovar indicated that it is possible to have "concrete caps" installed as an alternative to lowering the depth of the waterlines.

During the April 27th meeting, TxDOT representatives indicated if the adjustments were "in-kind" meaning there is not any up sizing in the facilities and within private easement that the adjustments would be 100% reimbursable. The representatives wanted all utilities to determine and notify them on whether outside consulting engineers would be utilized and if so, the firm's name. Finally, they questioned whether utilities would be willing to participate in a joint bid which according to Mr. Tovar would result in a State contractor making the necessary adjustments with RWSC paying upfront for its share of costs as contractually agreed upon in an Advanced Funding Agreement.

Staff Recommendation:

If the Board so chooses, a Request for Qualifications (RFQ) could be published. However, LNV, Inc. has provided the Corporation with satisfactory service on the CR 2120 crossing. Staff recommends considering selecting LNV for this project. Eric Villarreal, LNV, has indicated that their firm is available to provide the services. With regards to joint bidding, staff recommends considering this as an option depending on the type of adjustments that will be necessary and the possibility that there could be a savings as a result of economies of scale – more work for the contractor could yield a better bid.

Board Action:

Determine what engineering firm to utilize and what means of selection. Determine whether to participate in a joint bid process.

Summarization:

Staff believes that TxDOT will be assisting utilities in reducing the impact on their facilities. However, it should be noted if the ditch lines are going to result in lowering of casing/waterlines that it may be a challenge to insure there are not any major disruptions to customers' services.

From: Cool, Kelli <kCool@Halff.com>
Sent: Tuesday, April 28, 2020 12:32 PM
To: Roberto Cervantes; chris.primrose@att.com; jtran@cobbendley.com; mrodriguez@cobbendley.com; mcobb@cobbendley.com; IB9705@att.com; philporter.swp@mindspring.com; marvin.phillips@centurylink.com; ffgarcia@dcpmidstream.com; jreyes@eprod.com; reguia@eprod.com; tcampbell@eprod.com; doug.klunder@fiberlight.com; lrahmes@nueceselectric.org; agomez@nueceselectric.org; morainsurance@gmail.com; daniel_almeida2010@yahoo.com; mcserrato@stwa.org; pete.guevara@rivnet.com; bill.colston.3@rivnet.com; tobyaklin@yahoo.com; Jolion60@hotmail.com; josh.morse@windstream.com
Cc: leonel.tovar@txdot.gov; Lewis, Ryan; Neuschafer, Mark; Freeman, Keith; Romanowski, Mike
Subject: US 77 Kick off Meeting Minutes
Attachments: 20200427 Utility Contact List.pdf; 20200427 US 77 Meeting Minutes.pdf

All,

Please see attached for the meeting minutes from yesterday's conference call. I've also included the contact list. **Please review and provide contact information for anyone who will need to be included in project emails.**

The KMZ and Utility Conflict Matrix that were discussed have been saved on the FTP site here:

<https://files.halff.com/wl/?id=kUIQTauM9alcWMNHWHQ0XxgGS6HMyF4K>

North and South Segment Geometry for the project can be found here:

North: <https://files.halff.com/wl/?id=WhF8jYciSqv1eR6LnjKjw1swmJNYiRwH>

South: <https://files.halff.com/wl/?id=g9SMpYkY34tli98Vd8kY0ischldwLVNS>

Buy America Guidelines and FAQs can be found here:

<https://files.halff.com/wl/?id=GxRFN3ToQSUWmtAOKtV5crYYVOeSJ15L>

If you have any questions please give me a call.

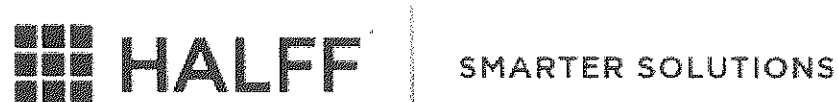
I'll be in contact as the project progresses further.

Thanks,

Kelli Cool, PE
Utility Coordinator

O: (214) 346-6216

Halff Associates, Inc.
1201 N. Bowser Road
Richardson, TX 75081-2275



Halff.com | [LinkedIn](#) | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

MEETING MINUTES

Texas Department of Transportation, Corpus Christi District

UTILITY COORDINATION KICKOFF MEETING

US 77 CSJ: 0102-04-097

Limits: CR 2130 to 1.5 Mi N. of FM 285

April 27, 2020 10:00 AM

1. Introductions:

TxDOT: Leo Tovar – District Utility Coordinator

Halff: Mike Romanowski – PS&E Project Manager; Kelli Cool – Utility Coordinator

Utility Companies: See below

2. Project Information:

a. Improvements: Roadway realignment and reconstruction, intersection improvements, turnarounds, and other operational improvements.

b. Limits: CR 2130 to 1.5 Mi N. of FM 285

c. Project Let Date: August 2021

d. ROW Acquisition: April 2020

e. Reimbursement Criteria: If compensable/on easement, in-kind relocations are 100% reimbursable. All others are non-reimbursable and will be handled by permit

- In-kind refers to a proposed utility relocation matching the current size of the existing utility being replaced (i.e. existing 8-inch water replaced with an 8-inch water)
- Any upsize of existing facility is considered betterment

f. UC Process: SUE, conflict analysis, conflict resolution, execute agreements/permits

- Halff to provide the SUE plans for utilities to review/verify facilities
- Reimbursable Utilities:
 - If compensable (i.e. in easement or prior rights) since not an Interstate project
- Non reimbursable Utilities:
 - One (1) PS&E and UIR permit (1082)
- Confirmed conflicts/relocations needed at proposed ROW take and where longitudinally under proposed pavement
- Halff to provide a Utility Conflict Matrix (UCM)/highlighted utility layout
 - This will be the main communication tool and will be updated throughout
- Additional UC meetings to be scheduled as the project progresses

g. UAR Policy: Horizontal, vertical, plan requirements, Buy America

- Halff to upload TxDOT Utility Accommodation plan requirements and Buy America information to the project FTP

h. TxDOT Design Submittal Milestones:

- 30% - August 3, 2020
- 60% - November 23, 2020
- 95% - February 1, 2021
- 100% - April 2021



i. **General Information:**

- Contact Name: Kelli Cool, email: kCool@Halff.com , phone #: 214-346-6216
- Project information to be made available on our FTP
 - (<https://files.halff.com/wl/?id=ov1Qk29fslxBno2dAbqdKStR9r8bYTTE>)
- Currently available strip map geometry for roadways structures and ditches

3. **Utilities / Notes:**

a. **AEP (Fiber):**

- Bobby Cervantes (rcervantes@aep.com)
- NOT PRESENT ON CALL. Halff to follow up and schedule an individual meeting

b. **AT&T (Telephone/Fiber):**

- Chris Primrose (chris.primrose@att.com)
- Bob Genomere
- Open to Joint bid? Yes
- In-house or design consultant needed?
 - Cobb Fendley – Mario Rodriguez (mrodriguez@cobbfendley.com); Matthew Cobb (mcobb@cobbfendley.com)
 - Currently reviewing the information
- Board approval? No
- Long lead items? Not anticipated, but with Covid 19, cable could be affected long term

c. **AT&T Legacy (Transmission) (Fiber):**

- Ike Butler (ib9705@att.com)
- Open to Joint bid? Yes
- In-house or design consultant needed?
 - SP Consultants – Phil Porter (philporter.swp@mindspring.com)
- Board approval? No
- Long lead items? Not anticipated, but with Covid 19, cable could be affected long term

d. **CenturyLink/Level 3 (Fiber):**

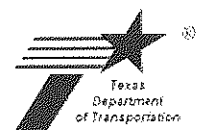
- Marvin Phillips (marvin.phillips@centurylink.com)
- NOT PRESENT ON CALL. Halff to follow up and schedule an individual meeting

e. **DCP Midstream (Gas):**

- Frank Garcia (figarcia@dcpmidstream.com)
- Open to Joint bid? N/A
- In-house or design consultant needed?
 - BHP Engineering
 - Line is in adjacent northern project, out of this project limits



- Board approval? No
 - Long lead items? Pipe
- f. **Enterprise (Gas):**
- Tiffany Campbell (tccampbell@eprod.com)
 - Kelli to follow up due to connection/volume issues
- g. **Fiberlight (Fiber):**
- Doug Klunder (doug.klunder@fiberlight.com)
 - Open to Joint bid? Yes
 - In-house or design consultant needed?
 - SAM – Mark Meyers
 - Board approval? No
 - Long lead items? Not anticipated, but with Covid 19, cable could be affected long term
- h. **Nueces Electric Coop (Electric):**
- Lawrence Rahmes (lrahmes@nueceselectric.org)
 - Albert Gomez (agomez@nueceselectric.org) – Design Tech
 - Open to Joint bid? No
 - In-house or design consultant needed?
 - Anticipate design in-house, but TBD
 - Urban Electric (electric contractor)
 - Board approval? No
 - Long lead items?
 - Concrete poles (12-14 weeks if needed)
- i. **Riviera Telephone Coop (Telephone/Fiber):**
- Pete Guevara (pete.guevara@rivnet.com)
 - NOT PRESENT ON CALL. Halff to follow up and schedule an individual meeting
- j. **Ricardo Water Supply Corp. (Water):**
- Carola Serrato (mccgserrato@stwa.org)
 - Open to Joint bid? TBD
 - In-house or design consultant needed?
 - Anticipate design consultant (pending Board approval)
 - Board approval? Yes – Agenda in 72 hours
 - Long lead items?
 - Pending more info on what materials will be utilized if needed
 - If line doesn't qualify for reimbursement, state funding/loan may need to be pursued



k. **Ricardo Wastewater Improvement Corp. (Sanitary Sewer):**

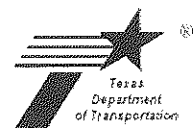
- Danny Almeida (daniel_almeida2010@yahoo.com)
- NOT PRESENT ON CALL. Halff to follow up and schedule an individual meeting

l. **Riviera WCID (Water/Sanitary Sewer):**

- Colby Yaklin
- Open to Joint bid? TBD, board approval will be required
- In-house or design consultant needed?
 - Anticipate design consultant (pending Board approval)
 - Not familiar with TxDOT process
 - Halff to walk you through it
- Board approval? Yes – Agenda in 72 hours
- Long lead items?
 - Pending more info on what materials will be utilized if needed
 - If line doesn't qualify for reimbursement, state funding/loan may need to be pursued

m. **Windstream (Fiber):**

- Josh Morse (josh.morse@windstream.com)
- NOT PRESENT ON CALL. Halff to follow up and schedule an individual meeting



UTILITY CONTACT LIST

US 77



US 77
 County: Kleberg
 Limits: CR 2130 to 1.6 Mi N. of FM 285
 CCB#: 0102-04-007

Status	Company	Utility	Contact	Position	Phone	Address	Email	Notes/Comments
	ADP	Fiber Optic	Robby Cervantes		O: 361-681-6613	639 N Carondelet, Corpus Christi, TX 78401	rcervantes@adp.com	
	AT&T	Telephone, Fiber Optic	Chris Primmson		O: 281-433-8013	3051 Park West Blvd, Houston, TX 77063	chris.primmson@att.com	
		Telephone, Fiber Optic	Bob Grimsman				bob.grimsman@att.com	
		Consultant	Jonathan Tran	current PM wr CFA	O: 713-488-8238	13430 Northwest Freeway, Suite 1100, Houston, TX 77040	jonathan.tran@att.com	
		Consultant	Mario Rodriguez				mario.rodriguez@att.com	
		Consultant	Matthew Cobb				matthew.cobb@att.com	
	AT&T Legacy	Fiber Optic	Rue Butler		O: 214-205-8922	3810 San Jacinto St. / Rm. 4, Dallas, TX 75204	rbutler@att.com	
		Consultant	Phil Porter				phil.porter@att.com	
	CenturyLink-Level 3	Fiber Optic	Marvin Phillips		O: 361-637-4475	4001 Westway Drive, Corpus Christi, TX 78408	marvin.phillips@centurylink.com	
	DGP Midstream	Gas	Frank Garcia		O: 361-286-4476	7702 CR16, Pecos, Texas 79543	frank.garcia@dgp.com	
	Enterprise	Gas	Jonathan Reyes		M: 210-340-0975	401 Carlson Circle, San Marcos, TX 78666	jonathany@enterprise.com	
	Enterprise	Gas	Nebesa Lgaia		O: 281-887-3912	9420 W. Sam Houston Pkwy North, Houston, TX 77064-0317	nebesa@enterprise.com	
	Enterprise	Gas	Tiffany Campbell				tiffany@enterprise.com	
	Fiberlight	Fiber Optic	Douglas Klinger		O: 727-910-4005	5728 Rittman Plaza, San Antonio, TX 78218	douglas.klinger@fiberlight.com	
		Consultant	Mark Meyers				mark.meyers@fiberlight.com	
	Nueces Electric Coop	Electric	Constance Kahmes		O: 361-787-7828	14353 Cooperative Ave (CR69 & CR02 in Calefien), Corpus Christi, TX 78380	constance@nueceselectric.com	
		Electric	Albert Gomez				albert@nueceselectric.com	
	Nueces Wastewater Improvement Corporation (NWIC)	Wastewater	Mary Mena		O: 361-595-1804	668 South 13th Street, Kingsville, Texas 78343	mary.mena@nwic.com	NWIC bills and collects for NWIC
			Dorothy Almsdon		O: 361-522-1527	PO Box 1012, Kingsville, Texas 78344	dorothy@nwic.com	Point of Contact
	Riviera Water Supply	Water	Carole Gerardo		O: 361-502-3962x112	PO Box 1575, Kingsville, Texas 78344	carole@riviera.com	
	Riviera Telephone Coop	Telephone	Pete Gonzalez		O: 361-218-6914	103 South 8th, Riviera, TX 78379	pete@riviera.com	
	Riviera WCID	Water	Eddy Yaskin	President	M: 361-298-4170	PO Box 430, Riviera, Texas 78379	eddy@riviera.com	
			Lizbeth Valenzuela	Office Manager	M: 361-405-7005	PO Box 430, Riviera, Texas 78379	lizbeth@riviera.com	
	Windstream	Fiber Optic	Josh Morse		O: 281-400-8324	9300 Hwy 90A, Sugarland, TX 77478-3040	josh.morse@windstream.com	

ATTACHMENT 4
COVID-19 Payment Plan

Memorandum

To: Nueces and Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, General Manager
Date: May 7, 2020
Re: COVID-19 Response and Operation Changes

Background:

In response to the COVID-19 pandemic, operations will continue to evolve as conditions change. It warrants stating as State restrictions are eased that staff is compelled to operate with more stringent procedures. As stated in a recent teleconference call with field personnel, management can advise employees to practice social distancing; but, we cannot control what employees do before and after working hours.

Therefore, as of April 30th, field personnel began reporting to specific pump stations. One field tech is assigned to the Agua Dulce, Sablatura Park and Banquete Pump Stations. Another is assigned to the Bishop, Driscoll and Central Pump Stations. And, another is assigned to the three (3) Ricardo Pump Stations.

As of May 6th, staff no longer picks up mail at the US Post Office. Mail delivery is made to 2302 East Sage Road, Kingsville, Texas 78363. The office remains closed to foot traffic. Cash payments are still not accepted.

The Billing Clerk and Part-Time Clerk will likely continue working remotely through the summer. The Receptionist/Clerk and Accountant Assistant requested to report to the office. Despite the addition of two persons, we are able to maintain the 6-foot recommended spacing.

In the April memo, staff stated that the Nueces and Ricardo Water Supply Corporations did not conduct lock-outs for non-payment. Disconnection of services have not occurred in March or April. Fees have not been assessed on accounts that have reached the disconnection status. Enclosed is information on the accounts that are in arrears. Also enclosed is a modified notification letter and proposed Payment Plan for the Board's consideration. Finally, a newsletter from Logics is attached with information on COVID-19.

Analysis:

I also participated in the AWWA webinar mentioned in Gary Sanders' newsletter. The highlights of my notes are as follows:

- Utilities should consider thanking all its customers for continuing to pay their bills.
- Utilities should remind their customers what their payments cover – the cost of Corpus Christi water, the cost of STWA's services, and in the case of RWSC, the cost of USDA debt service.
- Set a date to get paid and adhere to the date – but, be generous with the allowed time.
- Consider writing off bad debt.
- Consider taking cash payments through a service such as Western Union.
- Modify delinquency notices/letters to be less aggressively worded.

Staff hopes the Boards are cognizant that Corporation customers are faced with a wide range of economic impacts. In addition, the Boards are probably aware of the \$600 weekly federal economic stimulus provided to qualified unemployed individuals. Nonetheless, prematurely reverting to pre-COVID-19 procedures has a definite possibility of resulting in numerous problems. Problems that staff believes can be avoided by recalling not everyone is as fortunate as others.

Staff Recommendation:

In the last memo on this matter, staff reported that legal counsel advised that a six-month period may be required to return to normal procedures. At this point, it would be hard to predict how quickly Texas' economy will recover. However, as noted in the draft letter, staff believes it is prudent to begin notifying customers that Governor Abbott has a four-phase plan and currently Phase 2 has been implemented. Staff recommends adopting a Payment Plan, sending a letter with the Board's input on a deadline for entering into a Payment Plan and revisiting whether to return to normal disconnection procedures in another month.

Board Action:

Determine whether to approve a Payment Plan and notify delinquent accounts with a modified letter.

Summarization:

Despite COVID-19 and the changes to operations, staff has been able to keep up with required record keeping, NAP sampling, Bac-T sampling, residual monitoring, installing line extensions, meter readings, billing, repairing of leaks, locating of lines and responding to customer requests. However, when a NWSC customer complained that a nearby flush valve had not been flushed, the TCEQ performed an inspection resulting in the State agency stating that all 2" lines or greater are considered a dead-end main and must be flushed monthly. The NWSC has 78 flush valves and the RWSC has 54. This will require additional staff time. As such, staff appreciates the Board's thoughtful consideration when determining the approach to delinquent accounts.

RICARDO WATER SUPPLY CORPORATION

2302 EAST SAGE RD
KINGSVILLE, TEXAS 78363
(361) 592-3952

[Date]

«Name»
«Address1»
«Address2»

Dear «Salutation»:

Account #«Acct»

On May 12, 2020, the Ricardo Water Supply Corporation Board met and reviewed the status of accounts with balances that would typically have locked meters, removed meters or cancelled accounts. The Board expressed their concern that the amounts owed could continue to increase due to the current COVID-19 situation. In addition, they recognized that nearly 85% of the accounts have not been locked out in the last year or locked out only once. As such, staff was instructed to reinstate sending notices regarding past-due amounts with certain modifications and, more importantly, the requirement to enter into a Payment Plan. Please note that the Board appreciates its members efforts to stay current on their bills and hopes that the Payment Plan is the best solution to avoid future disconnections when COVID-19 is no longer a factor and operations return to normal.

As of [Date], there is a balance owed of \$«TotalbalanceOwed». Of this amount, \$«PastDueBalance» is past due. To avoid future disconnection of service, the past due balance must be paid according to the enclosed Payment Plan.

The executed Payment Plan and your initial payment must be received no later than the close of business (5 p.m.) on [Date]. The Board determined that [number] (#) months would be provided for the Payment Plan. In addition, they determined that this 1/# payment of [\$**.**] plus your current bill of [\$**.**] should be paid.

Finally, the Board instructed staff to remind customers of the importance of avoiding meter removal and the associated costs. If you fail to enter and adhere to the enclosed Payment Plan, when COVID-19 is no longer a factor, the Corporation's meter servicing your property will be removed. In order to get reserviced, you will need to pay (1) the total balance owed of \$**.** *plus* (2) assessed late fees *plus* (3) a meter install fee of \$100.00 *plus* (4) a \$75.00 customer service inspection (CSI). Please note that as of May 5th, Governor Abbott has implemented Phase 2 of a four-phase process to re-open Texas.

If you have any questions regarding this information, please contact our office at (361) 592-3952 or (361) 592-9323.

Sincerely,

Carola G. Serrato
General Manager

CGS/mha
«CC»

LEAK PAYMENT AGREEMENT

Acct: # _____

I, _____, agree to pay _____ (#)

payments of \$ _____ plus my regular water bill and any late charges that may accrue until the balance of \$ _____ is paid in full. I understand that if the payment is not received on a monthly basis, water service will be disconnected.

Signature

Date

RWSC Pastdue Customers

Account	Pastdue March- February Bill LO 3/26/20	Pastdue April- March Bill LO 4/28/20	May- April Billing	TOTAL	Number of Late Charge fees in a Year	Number of Lockouts in a Year
DD2.0098	55.08	60.79	52.90	168.77	8	2
AC11.0098		48.30	43.09	91.39	6	2
EB3.0098	50.03	57.12	56.93	164.08	12	1
AO5.0098	163.44	92.31	109.72	365.47	12	1
AO10.0098	228.14	243.89	178.07	650.10	12	1
ER10.0098		70.19	74.33	144.52	12	1
BP1.0098		47.19	49.65	96.84	4	0
AG6.0098		67.21	74.57	141.78	10	0
PB6.0098		50.11	76.92	127.03	8	0
MC7.0098		47.76	40.78	88.54	8	0
JV8.0098		58.22	50.18	108.40	5	0
BR11.0098		48.55	43.01	91.56	3	0

Regarding the PUC's Response to COVID-19



Water and Sewer Utilities FAQ

What is the PUC doing to help Texans experiencing economic hardship due to COVID-19?

On March 26th, the Public Utility Commission of Texas responded to the governor's declaration of an emergency with a plan to mitigate the impact of COVID-19 on Texas water and sewer utility customers who are experiencing genuine economic hardship as a result of the pandemic.

Who are these actions intended to help?

These efforts are intended to help those Texans in genuine financial distress as a result of COVID-19, when their utility bills will literally break their family budget. Because the cost of these temporary measures will ultimately be borne by ratepayers (including customers with suspended disconnections), they should be reserved for those in dire circumstances.

How are Water and Sewer Utility Customers Affected?

The Commission has ordered PUC-regulated water and sewer utilities across the state to immediately suspend disconnections for non-payment. On April 17, 2020, the Commission extended the timeframe to May 15, 2020, for which Investor Owned Utilities (IOUs) cannot disconnect a customer for nonpayment due to the COVID19 pandemic. This order can be found at: https://interchange.puc.texas.gov/Documents/50664_171_1061655.PDF.

Does the disconnection for non-payment directive apply to communities, municipalities, districts, and non-profit Water Supply Corporations (WSC) that provide retail water & sewer utility service?

No. The Commission's order only applies to IOUs residing outside the corporate limits of a municipality because they have original jurisdiction over their retail water and sewer rates. The governing body or elected board of a county, municipality, district and non-profit water supply and sewer service corporation (WSC) is responsible for making its own business decisions regarding the disconnection of service for nonpayment during the COVID-19 crisis.

What should counties, municipalities, districts, and non-profit WSCs do to respond to customers regarding water and sewer utility service in response to the COVID-19 crisis?

We encourage these entities to review the Commission's order on the direction given to IOUs when making their own decision regarding disconnections for nonpayment during the COVID-19 crisis. Many of these entities have decided to not disconnect customers for non-payment during this time; however, we have not heard from all of them. If you are one of their customers, you are encouraged to contact them with your questions and concerns.

What should I do if I am a customer and cannot pay my water bill due to the COVID-19 crisis?

You will continue to receive a bill and accrue a balance from your retail public water and sewer utility during the COVID-19 crisis. If you are unable to pay your bill in full during this timeframe, immediately contact your water and sewer utility provider and ask for a deferred payment plan for either all or the portion of the bill you are not able to pay.



Regarding the PUC's Response to COVID-19

Can I be charged a late fee for not being able to pay some or all of my bill during this crisis?

Customers that receive retail water or sewer service from an IOU cannot be charged a late fee for inability to pay all or a portion of their bill during this crisis.

How water and Sewer Utilities recover the costs of these suspensions post-crisis?

In their orders, the Commission authorized water and sewer utilities to record as a regulatory asset expenses resulting from effects of COVID-19, including but not limited to non-payment of customer bills as a result of the Commission's order to not disconnect customers for non-payment during the COVID-19 pandemic. The Commission will consider, on a case-by-case basis, the appropriate adjustment to a utility's rates to recover the approved amount of regulatory assets. The order detailing the regulatory recovery can be found at:

https://interchange.puc.texas.gov/Documents/50664_108_1057674.PDF

What if my Investor Owned Utility (IOU) is struggling to pay bills during the COVID-19 crisis?

If you represent an IOU having a difficult time paying your own electric bill, first contact your electric provider to request a payment plan then contact the PUC's Department of Utility Outreach (DUO) at DUO@puc.texas.gov. We are standing by to discuss your rates and the potential need for a rate change. *(Requirements for requesting a rate and tariff change differ according to the size of your utility.)*

A publication of the Public Utility Commission of Texas

1701 N. Congress Avenue, PO Box 13326, Austin, TX 78711-3326

Water Utilities can reach our Department of Utility Outreach at DUO@puc.texas.gov or 512-936-7405.

For more information, including our ongoing response to the COVID-19 crisis, visit www.PUC.Texas.gov

Pandemic Unemployment Assistance and \$600 in Federal Pandemic Unemployment Compensation Available for Eligible Workers

Date: April 13, 2020

Media Contact: Cisco Gamez

Phone: 512-463-8556

AUSTIN -The Texas Workforce Commission (TWC) encourages those who have not yet applied for Pandemic Unemployment Assistance (PUA) as a result of COVID-19 to apply now. Individuals affected by COVID-19 can apply for PUA benefits online through [Unemployment Benefit Services](#) 24 hours a day, seven days a week, or by calling a TWC Tele-Center any day between 7 a.m. and 7 p.m. at 800-939-6631. When applying, individuals affected by the pandemic should indicate that as the reason they lost their job.

Pandemic Unemployment Assistance provides up to 39 weeks of unemployment benefits for persons impacted by COVID-19 and covers individuals who are self-employed, who otherwise would not qualify for regular unemployment compensation, or who have exhausted state benefits.

Additionally, TWC has begun rolling out the Federal Pandemic Unemployment Compensation (FPUC), adding an additional \$600 per week for claimants. Individuals receiving Unemployment Insurance (UI) or federal extended benefits qualify for the additional \$600.

If you have already applied for traditional UI benefits, you do not need to take any further action to qualify for PUA. Do not apply for benefits again. TWC will review eligibility for PUA for all existing applicants automatically and notify claimants by mail or electronic correspondence of their eligibility.

If you are an independent contractor, self-employed or a 1099 worker, you have until December 26, 2020 to provide your 2019 Internal Revenue Service Form 1040 and Schedule C, F, or SE.

Under the Coronavirus Aid, Relief, and Economic Security (CARES) Act dated March 27, 2020, individuals who are self-employed, seeking part-time employment, or who otherwise would not qualify for regular Unemployment Compensation (UC) or Extended Benefits (EB) under state or federal law or Pandemic Emergency Unemployment Compensation (PEUC) under section 2107 may be eligible for assistance under PUA. Coverage may also include individuals who have exhausted their benefits under regular UC or EB claims under state or federal law, or PEUC.

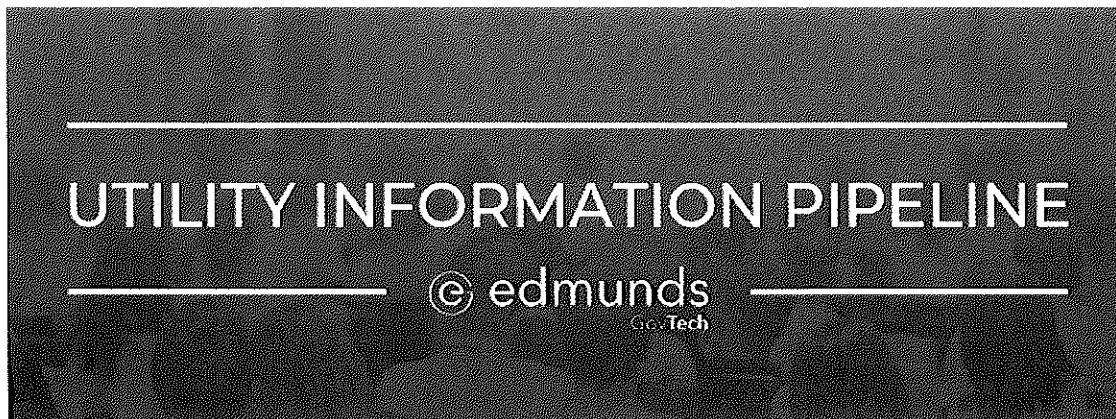
###mmh

The Texas Workforce Commission is a state agency dedicated to helping Texas employers, workers and communities prosper economically. For details on TWC and the services it offers in coordination with its network of local workforce development boards, call 512-463-8942 or visit www.texasworkforce.org. To receive notifications about TWC programs and services subscribe to our [email updates](#).

From: Gary Sanders <gsanders@edmundsgovtech.com>
Sent: Tuesday, May 5, 2020 7:00 AM
To: mcserrato@stwa.org
Subject: Gary Sanders' Utility Information Pipeline #224 - COVID-19 -- how do you keep your customers paying?

Strategies for enabling and encouraging customers to pay during COVID-19.

[View this email in your browser](#)



Dear Carola,

Following the discussion from the [last issue](#) about creating [payment plans](#) for customers impacted by COVID-19, today we'll focus on ways to try to keep customers paying.

But, before we do that, I have a favor to ask...

2020 Utility Staffing Survey

Unfortunately, the [2020 Utility Staffing Survey](#) kicked off just before the COVID-19 crisis hit us full force and participation at this point in the survey isn't what I'd hoped for. Several subscribers responded to the appeal in the last issue and, as of today, this year's survey is on pace with the [2018 Utility Staffing Survey](#), but still a good bit behind the

participation level from the 2019 Utility Fee Survey.

If you haven't yet participated and have five minutes to spare, please [click here](#) to complete the survey. If you've already completed the survey, thank you!

This will be the last time I plead with you to participate because the next Utility Information Pipeline will publish the first of two results issues.

Thank you in advance for taking the time to complete the survey!

Now, back to the fun stuff!

Uncertain times

We all understand that we're living in very uncertain times. Many people are out of work and may be unable to pay their bills. Others, knowing that your utility won't disconnect them for non-payment, may choose not to. So, what are the best approaches to dealing with customers in very different circumstances?

I had been trying to formulate this email when I participated in a webinar last week sponsored by the AWWA titled "Facing the New Normal for Credit and Collections During COVID-19". That webinar included a graphic grouping customers into four categories which helped me focus my ideas, the essence of which is reproduced below:

Collecting Payments During COVID-19

Personalizing Customer Treatment

Can Pay & Do	Can Pay & Aren't
<i>Acknowledge Them</i>	<i>Encourage Them</i>
Can Pay & Won't	Just Can't Pay
<i>Enforce Action</i>	<i>Enable Them</i>

Credit: ANWA Webinar: Meeting the New Normal for Credit and Collections During COVID-19

Before we look at strategies for encouraging and enabling customers on the right side of the graphic, it would be an oversight not to mention those who fall into the upper-left corner – your best customers.

Even if it's nothing more than a simple "thank you" when you're on the phone with customers, be sure to acknowledge those who are continuing to pay on time.

So, what can you do to entice or encourage your customers to pay?

Automatic payments

If you've ever heard me speak at a conference or trade show, you know I'm adamant about bank drafts being the easiest way to collect payments. That holds true now more than ever. Customers who are signed up for automatic payments, whether it's by bank draft or recurring credit card, will continue to have their payment processed unless they take steps to stop those payments.

With many utility offices closed to the public, and no

way for your customers to pay in person when they call your office asking how they can pay, why not offer to sign them up for bank drafts?

Suspend convenience fees

During the COVID-19 pandemic, some utilities have suspended convenience fees to entice more customers to pay online. Absorbing the credit card fees will increase your expenses, but it if encourages more customers to pay, the increased cash flow may be worth the additional expense.

Round-up and contribution plans

A customer reached out last week asking if Logics' billing software supports round-up programs to fund a customer assistance program. Having a customer assistance plan in place is one way to enable those customers in the lower-right quadrant of the graphic.

When I responded that our software does indeed support round-up programs, I also offered one piece of advice I would offer any utility collecting funds for customer assistance programs. That advice is to find a charity or social services agency in your area to administer the program. Organizations such as these are in the business of evaluating needs and making difficult decisions about allocating limited funds. Delegating this responsibility to another agency insulates your utility from claims of favoritism and unfair practices.

Another way to fund customer assistance programs is voluntary contributions. These can take the form of an opt-in charge on the customer's utility bill or encouraging customers to make an additional payment over and above the amount of their bill.

And be sure to say "thank you" to your customers who contribute to your customer assistance program!

Messaging to your customers

Even if you don't normally send delinquent notices, now might be the right time to do so. Using softened, non-threatening language you can use what would normally be a more demanding late notice to persuade customers to pay what they can.

Use these notices to not only encourage customers to pay, but also to let them know how much they owe and what repayment options are available to them.

If you mail full-page bills in an envelope, consider including an insert informing your customers of what your COVID-19 policies are, including when you will resume assessing late fees and disconnecting for non-payment. Bill inserts are also a good way to publicize your customer assistance and round-up programs.

And, of course, be sure to include all of this information on your website, as well!

Applying deposits

I have heard of some utilities contemplating applying security deposits for customers who are unable to pay. While this creates a short-term influx of cash for your utility, and a corresponding reduction in delinquent balances, it creates a longer-term problem. Namely, you must get them to repay the deposit once things return to normal or those customers without deposits become a greater risk for write-offs.

EFC poll

If you work for a water or wastewater utility based in North Carolina, the Environmental Finance Center at UNC wants to hear from you. They have created a six-question poll asking how COVID-19 has affected your utility. The poll closes at 5:00 pm today, so if you haven't already participated, you can do so here - <http://go.unc.edu/covidpoll0429>.

Is your payment plan policy up-to-date?

If you need assistance establishing or updating a payment plan policy or a customer assistance program, please give me a call at 919-673-4050, or email me at gsanders@edmundsgovtech.com to see how a business review could help you establish one and improve your overall office operation.

Did you miss these recent articles?


- [COVID-19 – repayment plan options](#)

- [COVID-19 – what will the financial impact be?](#)
- [COVID-19 – how are you responding?](#)
- [Announcing the 2020 Utility Staffing Survey](#)
- [Why aren't you charging an application fee?](#)

I'm always looking for ideas to write about in this newsletter, so if you have an idea or suggestion of a topic that you would like to learn more about, please give me a call at 919-673-4050 or email me at gsanders@edmundsgovtech.com.

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My Upcoming Speaking Engagements

[NC AWWA-WEA
Customer Service
Management Seminar
Postponed](#)

[2020 WaterPro
Conference
September 14-16, 2020](#)

[Georgia GFOA Annual
Conference
October 6, 2020](#)

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[issue on my blog.](#)



Gary Sanders is the Senior Consultant with Edmunds GovTech | Logics in Raleigh, North Carolina. He has over 35 years experience developing and implementing utility billing and financial software and consulting with utilities and municipalities. Gary's bi-weekly e-mail draws from his experience in working with over 200 utilities and local governments to offer insight into how utilities can improve operations and better serve their customers. If you have a comment or a suggestion for a future e-mail, please contact Gary by calling 919-673-4050 or sending an e-mail to gsanders@edmundsgovtech.com.

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ATTACHMENT 5

Ricardo Volunteer Fire Department – Flush Valves

Memorandum

To: Ricardo Water Supply Corporation Boards of Directors
From: Carola G. Serrato, General Manager
Date: May 5, 2020
Re: Ricardo Volunteer Fire Department (RVFD)-- Lockable Flush Valves vs. Standard Ball Valve

Background:

Enclosed is recent email correspondence regarding the RVFD's use of the Corporation's distribution system for fire fighter exercises and actual fires. The sets of plans mentioned in the email were picked up by Mr. Brandon Harris. To date, the Corporation has not received a corrected report on the RVFD's usage which according to my conversation with Mr. Harris would depend on the RVFD being able to determine the locations of RWSC's lines as compared to other neighboring utilities such as the Baffin Bay Water Supply Corporation.

Analysis:

The information provided by Mr. Harris appears to indicate that the flush valves previously considered as possible fill locations for the RVFD's tanks are not actually used. Armando Yruegas, O&M Supervisor, has checked the price of a locking valve which could be added to the flush valve piping. The cost is rather steep at approximately \$200/valve. Although the addition of the valve would not require equipment, Mr. Yruegas estimates adding the locking valve is a 2-man job taking about two (2) hours or \$240/valve in labor. The Corporation has fifty-four (54) flush valves – see attached listing of valves. Please note the numbers on the far left are location numbers. The cost of the locking valves for all flush valves would be \$10,800. The estimated labor cost for all flush valves is \$12,960 for a total of about \$23,750.

Staff Recommendation:

Staff cannot say whether there is considerable unauthorized use of the Corporation's water from the flush valves. However, if the Board believes the addition of locking valves at certain locations would reduce water loss, staff can provide additional information and recommendations.

Board Action:

Determine what additional action is necessary regarding RVFD use of the Corporation's facilities/water as well as any modifications to flush valves.

Summarization:

Staff has been working on double-checking the coding of customer accounts by the pump station providing service. Thus far, there are a few accounts that require correction. Once complete, certain lines (therefore customers) can be switched to receiving service from a different pump station. Then, staff would compare the two consecutive months' water loss reports. This review has the potential to target a waterline segment with a leak that for whatever reason has not surfaced or the use of a flush valve without the Corporation's knowledge or consent.

RICARDO WATER SUPPLY CORPORATION
 FLUSH VALVE MAINTENANCE SHEET AND FLUSHING SCHEDULE

FLUSH VALVE ID #	PUMP STATION #	LOCATION	DOES A FLUSH VALVE EXIST AT THIS LOCATION? STATE CONDITION	ACTION AND SERVICE ORDER #	FLUSHING DATE AND DURATION
7	1	CR 1015-South of CR 1065			
8	1	CR 1016-South of CR 1065			
9	1	CR 2195-North & East of FM 772			
10	1	CR 1010 at dead end-FM 772 SW loop			
11	1	CR 2175 at dead end			
12	1	Melanie Lane North Alley-West of CR 1040			
13	1	Melanie Lane South Alley-West of CR 1040			
14	1	CR 2163, Olivarez Rd-East of CR 2140			
15	1	CR 1045, Lay St.-South of CR 2160			
16	1	CR 2170-East of Holly Lane, CR 1044			
17	1	Chavez Rd-East of Hwy 77			
18	1	CR 2155-East of Hwy 77			
19	1	Wildlife Acres Subdivision-North of CR 2150			
20	1	FM 2919-North of CR 2150			
21	1	CR 2130-West of CR 1065			
22	1	CR 2130-East of CR 1065			
23	1	Garcia Hill-South of CR 2130			
24	1	CR 2140-East of CR 2619			
25	1	CR 2150-East of CR 2619			

RICARDO WATER SUPPLY CORPORATION
 FLUSH VALVE MAINTENANCE SHEET AND FLUSHING SCHEDULE

FLUSH VALVE ID #	PUMP STATION #	LOCATION	DOES A FLUSH VALVE EXIST AT THIS LOCATION? STATE CONDITION	ACTION AND SERVICE ORDER #	FLUSHING DATE AND DURATION
26	1	CR 1075-North of FM 1118			
27	1	To URI			
28	1	To Bippert Property			
29	1	CR 2190-East of CR 1070			
48	1	End of Holly Lane, CR 2144			
49	1	CR 1014-North of CR 2140			
50	1	CR 1030-South of CR 2140			
51	1	CR 1020-South of CR 2160			
52	1	CR 2170-East of Pump Station #2			
53	1	Wagner Rd-West of Co-OP			
54	1	Chavez Rd- East of Nix			
30	2	CR 2170-West Pump Station #2			
31	2	CR 2180-West of Hwy 77			
32	2	CR 2180-West of CR 1050			
33	2	CR 2180-East of CR 1050			
34	2	CR 2192-West of CR 1046			
35	2	CR 2192-East of CR 1046			
36	2	CR 2195-West of CR 1046			
37	2	CR 2195-East of CR 1046			

RICARDO WATER SUPPLY CORPORATION
 FLUSH VALVE MAINTENANCE SHEET AND FLUSHING SCHEDULE

FLUSH VALVE ID #	PUMP STATION #	LOCATION	DOES A FLUSH VALVE EXIST AT THIS LOCATION? STATE CONDITION	ACTION AND SERVICE ORDER #	FLUSHING DATE AND DURATION
38	2	CR 2205-East of Hwy 77			
39	2	CR 2210-East of Hwy 77			
40	2	CR 1060-CRUZ Property			
41	2	Road South of CR 2215 at Green Acres			
42	2	CR 2215-Green Acres			
43	2	CR 1070-South of FM 772			
44	2	CR 1075-South of FM 772			
45	2	CR 2206-West of CR 1065			
46	2	CR 1020-North of CR 2180			
47	2	CR 1020-South of CR 2180			
1	3	FM 772-West of CR 1020			
2	3	CR 2135-East of FM 772			
3	3	CR 1020-North of CR 2140			
4	3	CR 1020-South of CR 2140			
5	3	Hwy 77Along RR track-North of CR 2140			
6	3	Hwy 77Along RR track-South of CR 2140			

From: brandon harris <texasfirechief1@hotmail.com>
Sent: Wednesday, April 15, 2020 3:57 PM
To: mcserrato@stwa.org
Cc: Monica Ayarzagotia; Noemi Flores; Baldemar Garcia; Frank Escobedo; Timothy Robertson; Robert A. Garza; Robert Zavala; Olivero Hinojosa Jr.; James Fischer; Armando Yruegas; Dony Cantu; Frances Rosales; Jo Ella Wagner; Roy Cantu; Judge Rudy Madrid; Rudy Madrid
Subject: Re: Monthly water usage for Kleberg County Fire and Rescue

Carola,

I was simply showing that as stated in the email prior to that one, that it was (again) hard to tell under certain circumstances. I completely understand the importance of the report and am not sure as to what may have made you think I didn't. So going forward if you need to contact me and please don't hesitate to call this way there is no confusion. I have my phone 24/7 if you would like to contact me. I may not be able to answer right away but will get back to you. I'm more than willing to give you any info needed to make y'all job as easier or better as possible.

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Apr 15, 2020, at 15:28, "mcserrato@stwa.org" <mcserrato@stwa.org> wrote:

Brandon,

I'm not sure what you mean by "once again" since we have not had an in depth discussion about the types of exercises that the RVFD performs. We did discuss the RVFD's estimate being inappropriate for RWSC's use to calculate water loss since the usage may have been from several utilities such as Baffin Bay WSC. This is why I offered to have the plans taken to Corpus Christi for reproduction – at a cost of \$484.99 and two (2) trips and about 4 man-hours.

It is disconcerting that you are stating the usage "is only done outside of our county due to water pressure being to [sic] low in our normal operating area." This appears to indicate that RVFD is not using the end-line flush valves. (The flush valves are not the same as the 3 full-sized fire hydrants located on CR 2160, CR 2170 and CR 2140.) As such, the RWSC Board's and staff's water loss concern could be addressed by modifying the flush valves with a 2" lockable curb stop in place of the regular ball valve. The ball valves were used to allow for the VFD's access. This will need to be presented to the RWSC Board since the cost of modifying the flush valve includes a \$255 curb stop plus labor – and there are quite a few flush valves. Nonetheless, the Board will need to weigh that expense against the cost of the water loss, which was part of the FY 2019 Audit presentation during last night's Annual Meeting.

I hope this email clarifies the importance of this matter to the RWSC. Again, we appreciate the RVFD's assistance in providing valuable information.

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364
361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>

Sent: Wednesday, April 15, 2020 12:09 PM

To: mcgserrato@stwa.org

Cc: Monica Ayarzagoitia <mayarzagoitia@stwa.org>; Noemi Flores <nflores@stwa.org>; Baldemar Garcia <bgarcia@gtek.biz>; Frank Escobedo <f-escobedo@tamu.edu>; Timothy Robertson <timothy75@gmail.com>; Robert A. Garza <rgarza2725@gmail.com>; Robert Zavala <rzavas@yahoo.com>; Olivero Hinojosa Jr. <olivero.hinojosajr@celanese.com>; James Fischer <jimfisch42@yahoo.com>; Armando Yruegas <ayruegas@stwa.org>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>
Subject: Re: Monthly water usage for Kleberg County Fire and Rescue

Once again it all depends on the training being conducted. If they are doing multiple pump operations they could use several tanks (1000-3000 gal) each tank or straight from a hydrant (if it's out of the are they will fill up there, so no usage from Ricardo) If they are just working on equipment from the trucks then no water usage. If a structural fire happens and they hook up to a hydrant there is no telling how much is used (which is only done outside of our county) due to the water pressure being to low in our normal operating area. It is being tracked as of the first of the month and will report usage at the end of month from here out.

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Apr 15, 2020, at 12:00, "mcgserrato@stwa.org" <mcgserrato@stwa.org> wrote:

So, does the training involve filling tanks and if so, how many per exercise?

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364
361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>

Sent: Wednesday, April 15, 2020 11:51 AM

To: mcgserrato@stwa.org

Cc: Monica Ayarzagoitia <mayarzagoitia@stwa.org>; Noemi Flores <nflores@stwa.org>; Baldemar Garcia <bgarcia@gtek.biz>; Frank Escobedo <f-escobedo@tamu.edu>; Timothy Robertson <timothy75@gmail.com>; Robert A. Garza <rgarza2725@gmail.com>; Robert Zavala <rzavas@yahoo.com>; Olivero Hinojosa Jr. <olivero.hinojosajr@celanese.com>; James Fischer <jimfisch42@yahoo.com>; Armando Yruegas <ayruegas@stwa.org>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>
Subject: Re: Monthly water usage for Kleberg County Fire and Rescue

Depending on what we are training on, we train all over the county/city and outside county with other agencies. As far as other usage no ma'am, just training and calls.

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Apr 15, 2020, at 11:06, "mcserrato@stwa.org" <mcserrato@stwa.org> wrote:

We've often wondered if there are exercises occurring at locations other than the RVFD location. Does that occur? Would there be any other usage besides exercises and an actual fire?

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364
361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>
Sent: Wednesday, April 15, 2020 10:26 AM
To: mcserrato@stwa.org
Cc: Monica Ayarzagoitia <mayarzagoitia@stwa.org>; Noemi Flores <nflores@stwa.org>; Baldemar Garcia <bgarcia@gtek.biz>; Frank Escobedo <f-escobedo@tamu.edu>; Timothy Robertson <timothy75@gmail.com>; Robert A. Garza <rgarza2725@gmail.com>; Robert Zavala <rzavas@yahoo.com>; Olivero Hinojosa Jr. <olivero.hinojosajr@celanese.com>; James Fischer <jimfisch42@yahoo.com>; Armando Yruegas <ayruegas@stwa.org>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>
Subject: Re: Monthly water usage for Kleberg County Fire and Rescue

I will be back from meeting tonight, I will get with you tomorrow to pick up plans. As for water usage for March, the estimated usage that was given was the correct amount of water we used, I just couldn't tell you where it came from for last month. I have my personnel logging the hydrant used now but unfortunately they were not last month. I hope this answers your question if not please feel free to reply back for more info.

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Apr 15, 2020, at 09:47, "mcserrato@stwa.org" <mcserrato@stwa.org> wrote:

Good Morning Brandon,

I realize things may still be busy; but, I am wondering if a RVFD representative can pick up the sets of plans discussed below.

Since the previous estimate was not accurate, are there records regarding the number of fires put out and the number of exercises performed each month that could be used to calculate a figure?

Carola G. Serrato
General Manager
Ricardo Water Supply Corporation
PO Box 1572
Kingsville, Texas 78364
361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>
Sent: Monday, April 6, 2020 4:54 PM
To: mcserrato@stwa.org
Cc: Monica Ayarzagoitia <mayarzagoitia@stwa.org>; Noemi Flores <nflores@stwa.org>; Baldemar Garcia <bgarcia@gtek.biz>; Frank Escobedo <f-escobedo@tamu.edu>
Subject: Re: Monthly water usage for Kleberg County Fire and Rescue

Perfect, and I have received these messages but as you can imagine my plate has been very full with the pandemic at hand. I will reach out tomorrow and pick them up. Thanks

Brandon Harris
Fire Chief Station # 1
Kleberg County Fire Rescue
361-522-7157

On Apr 6, 2020, at 11:16, "mcserrato@stwa.org" <mcserrato@stwa.org> wrote:

Brandon,

As we agreed, RWSC has sent its plans showing the waterlines, hydrants and flush valves to the printer for copies to be made for the RVFD. Noemi Flores has left messages for you the past 2 weeks to let you know that the copies are available for pickup. Although the office is closed to foot traffic, if you call my cell 361-522-6048 we can provide those to you at the drive-through window.

Carola G. Serrato
General Manager

Ricardo Water Supply Corporation

PO Box 1572

Kingsville, Texas 78364

361-592-3952 x112

From: brandon harris <texasfirechief1@hotmail.com>

Sent: Monday, March 16, 2020 1:21 PM

To: mogserrato@stwa.org

Subject: Re: Monthly water usage for Kleberg County Fire and Rescue

Carola,

This is my email and the only email needed to contact for information, the info that was given is not accurate.

Brandon Harris

Fire Chief Station # 1

Kleberg County Fire Rescue

361-522-7157

On Mar 16, 2020, at 11:35, mogserrato@stwa.org wrote:

Mr. Ballard,

Please add me to your email recipient list on this information.

Thank-you,

Carola

Carola G. Serrato

General Manager

Ricardo Water Supply Corporation

PO Box 1572

Kingsville, Texas 78364

361-592-3952 x112

From: Kleberg County Fire <klebergcountyfire@gmail.com>

Sent: Monday, March 16, 2020 11:04 AM

To: mayarzagaitia@stwa.org

Cc: f-escobedo@tamu.edu

Subject: Monthly water usage for Kleberg County Fire and Rescue

For January 2020 our monthly usage was 24200 gallons for emergency operations.

For February 2020 our monthly usage was 32800 gallons for emergency operations.

Currently for March we are showing 4500 gallons for emergency operations.

The usages is an estimate on how much our different trucks hold and how many times they are filled during an emergency call.

If you have any other question please feel free to email back and me or one of my other officers will answer asap.

Thank you again for your time

Jonathan Ballard
Captain KCFR 553

Sent from [Mail](#) for Windows 10