

Membership Cancellation Form

Ricardo Water Supply Corporation
2302 E. Sage Road
Kingsville, Texas 78364

To Whom It May Concern:

Please be notified that I, _____, hereinafter called "Seller", no longer require my membership account, #_____, as of the effective date of, _____
_____. I request a refund of my membership fee. I understand that any outstanding amounts due on my account will be deducted from my refundable membership fee. I also understand that future water service must be done by application to the Corporation by the owner of the property to which the membership pertains and that the cost of servicing the property will be based on the reservice fees in effect at the time of the request.

Signature

Printed Name

Date

Fill out ONLY if property is currently being purchased.

Please provide the Buyer's address so an information packet can be provided. Our office asks that a coordinated effort be made between the Seller and Buyer to continue the service. A recorded deed will be required from the Buyer before service is opened in their name. If the Buyer cannot provide a recorded deed by the effective date shown above, the meter will be removed and additional fees will be required from the Buyer. The effective date shown above can be extended until the Buyer provides a recorded deed by you signing an Alternate Billing Agreement. If you sign an Alternate Billing Agreement your membership and financial responsibility will remain in effect until the Buyer provides a recorded deed and Buyer has become a member. What would you like to do? Please check one box.

- The effective date may be extended and water service may continue under my membership until the Buyer is able to provide a recorded deed and become a member. I have attached a signed Alternate Billing Agreement. I agree that my account will be canceled once Buyer has become a member.*
- Take a final reading and pull meter and cancel my membership as of the effective date.*

Seller's New Address:

Buyer's Name and Address

Seller's Signature

Printed Name

Revised 07-20

Date