

# RICARDO WATER SUPPLY CORPORATION

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

Office (361) 592-3952 Fax (361) 592-5965

## MEMORANDUM

TO: Ricardo Water Supply Corporation Board of Directors  
FROM: Baldemar Garcia, President  
DATE: February 22, 2021  
SUBJECT: Ricardo Water Supply Corporation Meeting Notice and Agenda

A Regular Meeting of the Ricardo Water Supply Corporation Board of Directors is scheduled for:

**Thursday, March 4, 2021**

**5:30 p.m.**

South Texas Water Authority Boardroom

2302 East Sage Road

Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

**PLEASE NOTE:** THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

**(877) 853 5257 OR (888) 475 4499**

**MEETING ID: 882 6741 4568**

**PASSWORD: 825103**

PLEASE SEE THE CORPORATION'S WEBSITE AT [WWW.RICARDOWSC.COM](http://WWW.RICARDOWSC.COM) FOR THE MEETING PACKET.

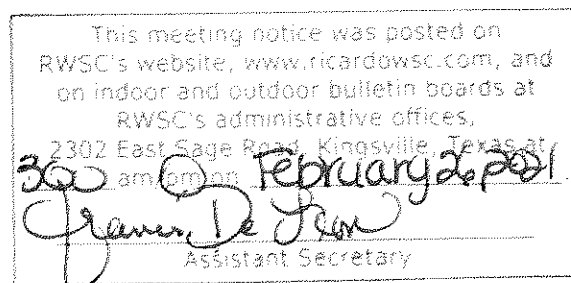
### Agenda

1. Call to order.
2. Citizen comments.
3. Approval of Minutes. (Attachment 1)
4. Treasurer's Report/Payment of Bills. (Attachment 2)

5. RWSC Annual Membership Meeting. (Attachment 3)
  - Selection of Election Auditor
  - Approval of agenda and meeting packet for Annual Membership Meeting
  - **Resolution 21-02.** Resolution declaring unopposed candidates of Ricardo Water Supply Corporation elected.
6. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM772 and from CR 2130 south to CR 2230. (Attachment 4)
7. February 2021 Winter Storm/Freeze Event.
8. Appointment of representative for STWA Executive Director replacement. (Attachment 5)
9. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

BG/CGS/fdl  
Attachments



ATTACHMENT 1

Approval of Minutes

RICARDO WATER SUPPLY CORPORATION  
Regular Meeting Minutes  
January 13, 2021  
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Baldemar Garcia  
Oliver Hinojosa  
Frank Escobedo  
James Fischer  
Robert Garza  
Timothy Robertson

Board Members Absent:

Robert Zavala

Staff Present:

Carola G. Serrato  
Frances De Leon  
Jo Ella Wagner  
Dony Cantu

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:32 p.m. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Approval of Minutes.

Mr. Garza made a motion to approve the minutes of the November 10, 2020 Regular Meeting as presented. Mr. Robertson seconded and the motion carried.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of October 31, 2020

Account Activity for General Account for October 1, 2020 to October 31, 2020

Account Activity for Operations Account for October 1, 2020 to October 31, 2020

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for General Account

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for Membership Deposit Account

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for USDA Reserve Account

TexSTAR General Account Statement for 10/01/2020 – 10/31/2020

Treasurer's Report as of November 30, 2020

Account Activity for General Account for November 1, 2020 to November 30, 2020

RWSC Regular Meeting Minutes

January 13, 2021

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Account Activity for Operations Account for November 1, 2020 to November 30, 2020  
TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for General Account  
TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for Membership Deposit Account  
TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for USDA Reserve Account  
TexSTAR General Account Statement for 11/01/2020 – 11/30/2020  
RWSC Water Loss Computation – October 7, 2020 to November 10, 2020  
RWSC Water Loss Computation – November 10, 2020 to December 9, 2020

The following bills were presented for payment:

STWA Invoice S20-168 October 2020 Water Usage, Water Cost and Handling Charge	\$26,563.39
STWA Invoice S20-169 October 2020 General and Administration	\$17,474.70
STWA Invoice S20-174 October 2020 Taps and Repairs	\$ 2,275.00
STWA Invoice S20-174 September to November 2020 Reimbursements	\$ 2,098.77
STWA Invoice S20-183 November 2020 Water Usage, Water Cost and Handling Charge	\$27,494.01
STWA Invoice S20-184 November 2020 General and Administration	\$18,992.05
STWA Invoice S20-189 November 2020 Taps and Repairs	\$ 2,602.78

Mr. Garcia stated that he called the Kleberg County Precinct #3 office to question use of the water being hauled by Kleberg County. He received confirmation that a lot of road work is being performed. In addition, he contacted former commissioner Roy Cantu who said the amount of usage sounded typical but added that the County expected to receive invoices for the water used. Ms. Serrato explained that RWSC does not charge the County for the water hauled and in return the Corporation is not billed for the County's assistance with road materials and they allow RWSC to open cut roads when it is needed. She added that RWSC can begin billing for the usage and stated that she would contact their office to discuss billing the water. A motion was made by Mr. Escobedo and seconded by Mr. Robertson to approve the Treasurer's Report and payment of the bills. The motion carried.

5. Developer Contract – Rolando Flores.

Mr. Garcia said has been in contact with Mr. Rolando Flores who stated that the road for the subdivision is being built to Kleberg County specifications and will be transferred to the County a year after the Commissioner's Court approved the plat.

6. Resolution 21-01. Resolution authorizing the Ricardo Water Supply Corporation President to enter into a Water Supply and Development Contract with Rolando Flores, Developer.

Mr. Robertson made a motion to approve Resolution 21-01 authorizing the RWSC President to enter into a Water Supply and Development Contract with Rolando Flores for Dulce Estates. Mr. Garza seconded. The motion passed by unanimous vote.

7. All matters pertaining to TxDOT Upgrades on US 77/I69 at CR 2120/FM 772 and from CR 2130 south to CR 2230.

Ms. Serrato reported that the 60% plans are complete but the let date has been changed to March 2022. She stated that she will keep the Board informed of any updates.

8. Stage 1 Drought notice to customers.

Ms. Serrato stated that the City of Corpus Christi entered Stage 1 of its Drought Contingency Plan on December 28, 2020. STWA has notified its wholesale customers and provided a copy of the City's notice. Notices for RWSC retail customers have been prepared and will be mailed out in the morning.

9. Flush valve protection – Unauthorized use.

Ms. Serrato reported that a theft was filed with the Kleberg County Sheriff's Office as a result of a field technician finding a hose attached to a flush valve in King Junior Estates. While a deputy was onsite, the property owner arrived. He was informed of the situation and offered to buy water off the flush valve but was told that was not an option. Ms. Serrato shared pictures of the flush valve and a copy of the report. She added that a letter will be sent out to the property owner notifying him that the property will be monitored and charges will be filed if this happens again.

10. Superior Energy Services, Inc./Hamm Co. bankruptcy.

Ms. Serrato presented a bankruptcy notice for Superior Energy Services, Inc. which lists Ricardo WSC as a utility service provider. Although Superior Energy Services, Inc. is not a customer, it appears that a subsidiary, Hamm Co., is a customer. Ms. Serrato stated that it would not be necessary to file a claim at this time because Hamm Co. is current on their account.

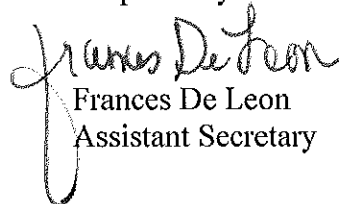
11. Pattillo private waterline.

Ms. Serrato stated that the office was recently contacted by an individual who was planning on buying a section of Ms. Frankie Pattillo's property and demanded that the meters and waterline on the property be removed. Ms. Pattillo has since informed Ms. Serrato that the sale did not go through and she has been contacted by another prospective buyer. Ms. Pattillo has discussed the situation with the new buyer who indicated they do not have a problem with it. However, Ms. Serrato informed Ms. Pattillo that the manner in which the meters are connected should be corrected to avoid future problems and offered to discuss the options with Ms. Pattillo's son. Ms. Serrato had nothing further to report on this matter.

12. Adjournment.

With no further business to conduct, Mr. Hinojosa made a motion to adjourn the meeting at 6:11 p.m. Mr. Robertson seconded and all voted in favor.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills



Ricardo Water Supply Corporation  
Treasurer's Report  
As of December 31, 2020

General Account - KFNB	\$80,268.64
General Account - TexPool	\$364,660.93
General Account - TexPool Prime	\$117,362.46
General Account - TexSTAR	\$299,551.23
Operations Account - KFNB	\$3,428.46
Membership Deposit & Refund Account - TexPool	\$110,071.70
Debt Service Account	\$181.18
Reserve Account	\$85,904.03
Petty Cash	\$50.00
Cash Drawer	\$100.00
<b>TOTAL</b>	<b><u>\$1,061,578.63</u></b>

	10/13/2020 Billing Reg.	11/13/2020 Billing Reg.	12/14/2019 Billing Reg.
Total Usage (Gal)	6,238.100	7,727,660	7,989,910
Water Sales (\$)	\$69,619.56	\$75,966.00	\$77,160.57
Adjustments	(\$1,277.86)	(\$469.16)	(\$1,514.78)
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$968.00	\$1,163.00	\$1,158.00
Past Due	\$22,644.54	\$19,454.18	\$22,121.10
Tax	\$380.03	\$413.19	\$419.05
Leak Pay Plan	\$441.92	\$392.54	\$421.06
Sewage	\$6,340.29	\$6,608.08	\$6,626.21
Total Receivables	<u>\$99,116.48</u>	<u>\$103,527.83</u>	<u>\$106,391.21</u>
<b>METERS ON LINE</b>	<b>1054</b>	<b>1056</b>	<b>1055</b>

**RICARDO WATER SUPPLY CORP.**  
**GENERAL**  
**DECEMBER 2020**

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
12-01	BEGINNING BALANCE				\$401,008.62
12-01	WATER RECEIPTS	DEP	\$1,844.56		\$402,853.18
12-01	WATER RECEIPTS (11/24)	DEP	\$374.22		\$403,227.40
12-01	ONLINE PAYMENTS	DEP	\$1,788.23		\$405,015.63
12-02	WATER RECEIPTS	DEP	\$1,365.59		\$406,381.22
12-02	ONLINE PAYMENTS	DEP	\$1,182.48		\$407,563.70
12-02	DELUXE PAYMENT- DEPOSIT BAGS	DEB		\$94.83	\$407,468.87
12-03	WATER RECEIPTS	DEP	\$3,215.41		\$410,684.28
12-03	ONLINE PAYMENTS	DEP	\$548.15		\$411,232.43
12-03	CORE & MAIN LP	4051		\$1,944.18	\$409,288.25
12-04	WATER RECEIPTS	DEP	\$2,448.19		\$411,736.44
12-04	ONLINE PAYMENTS	DEP	\$971.27		\$412,707.71
12-04	SILVA'S CONST #1251 MEMBERSHIP	DEP	\$1,010.00		\$413,717.71
12-04	SILVA'S CONST #1251 MEMBERSHIP	DEP	\$1,010.00		\$414,727.71
12-05	ONLINE PAYMENTS	DEP	\$475.47		\$415,203.18
12-06	ONLINE PAYMENTS	DEP	\$583.56		\$415,786.74
12-07	WATER RECEIPTS	DEP	\$3,954.38		\$419,741.12
12-07	ONLINE PAYMENTS	DEP	\$1,349.34		\$421,090.46
12-08	WATER RECEIPTS	DEP	\$2,972.11		\$424,062.57
12-08	ONLINE PAYMENTS	DEP	\$1,638.32		\$425,700.89
12-09	WATER RECEIPTS	DEP	\$3,250.75		\$428,951.64
12-09	ONLINE PAYMENTS	DEP	\$1,662.68		\$430,614.32
12-09	B. MARSHALL#149 TRANSFER FEE	DEP	\$25.00		\$430,639.32
12-09	G. GARCIA #880 MEMBERSHIP	DEP	\$200.00		\$430,839.32
12-10	WATER RECEIPTS	DEP	\$2,226.14		\$433,065.46
12-10	ONLINE PAYMENTS	DEP	\$2,419.91		\$435,485.37
12-10	LOGICS-MAINTENANCE & SUPPORT	4052		\$1,464.00	\$434,021.37
12-11	WATER RECEIPTS	DEP	\$1,578.73		\$435,600.10
12-11	ONLINE PAYMENTS	DEP	\$1,344.83		\$436,944.93
12-12	ONLINE PAYMENTS	DEP	\$269.47		\$437,214.40
12-13	ONLINE PAYMENTS	DEP	\$471.82		\$437,686.22
12-14	WATER RECEIPTS	DEP	\$1,168.63		\$438,854.85
12-14	ONLINE PAYMENTS	DEP	\$1,581.90		\$440,436.75
12-15	WATER RECEIPTS	DEP	\$1,418.35		\$441,855.10
12-15	ONLINE PAYMENTS	DEP	\$942.35		\$442,797.45
12-16	WATER RECEIPTS	DEP	\$795.90		\$443,593.35
12-16	ONLINE PAYMENTS	DEP	\$1,045.12		\$444,638.47
12-16	R. FLORES CK#1318 DEVELOPER FEES	DEP	\$10,405.18		\$455,043.65
12-16	TRANSFER TO TEXPOOL-GENERAL	DEP		\$340,000.00	\$115,043.65
12-17	RWSC DRAFTS	DEP	\$14,341.57		\$129,385.22
12-17	WATER RECEIPTS	DEP	\$440.94		\$129,826.16
12-17	ONLINE PAYMENTS	DEP	\$1,186.83		\$131,012.99
12-18	WATER RECEIPTS	DEP	\$333.66		\$131,346.65
12-18	ONLINE PAYMENTS	DEP	\$1,695.57		\$133,042.22
12-18	E. RIVERA #1229 DEVELOPER FEES	DEP	\$4,849.30		\$137,891.52
12-18	R. GOMEZ#1253 MEMBERSHIP	DEP	\$1,310.00		\$139,201.52
12-18	AIA INSURANCE AGENCY INC.	4053		\$14,742.00	\$124,459.52
12-18	STWA-WATER	4054		\$27,494.01	\$96,965.51
12-18	STWA-GEN & ADMIN	4055		\$18,992.05	\$77,973.46

12-18	TRWA-MEMBERSHIP DUES	4056		\$1,422.90	\$76,550.56
12-19	ONLINE PAYMENTS	DEP	\$227.22		\$76,777.78
12-20	ONLINE PAYMENTS	DEP	\$280.34		\$77,058.12
12-21	WATER RECEIPTS	DEP	\$7,172.85		\$84,230.97
12-21	ONLINE PAYMENTS	DEP	\$556.78		\$84,787.75
12-22	WATER RECEIPTS	DEP	\$1,155.24		\$85,942.99
12-22	ONLINE PAYMENTS	DEP	\$758.76		\$86,701.75
12-23	WATER RECEIPTS	DEP	\$751.75		\$87,453.50
12-23	ONLINE PAYMENTS	DEP	\$245.71		\$87,699.21
12-23	CORRPRO	4057		\$1,738.00	\$85,961.21
12-23	MERCER CONTROLS, INC.	4058		\$1,413.75	\$84,547.46
12-23	STWA-TAP & REPAIRS	4059		\$6,702.78	\$77,844.68
12-23	TCEQ-WATER SYSTEM FEE	e-PAY		\$2,462.25	\$75,382.43
12-24	ONLINE PAYMENTS	DEP	\$762.37		\$76,144.80
12-25	ONLINE PAYMENTS	DEP	\$210.74		\$76,355.54
12-26	ONLINE PAYMENTS	DEP	\$365.73		\$76,721.27
12-27	ONLINE PAYMENTS	DEP	\$210.28		\$76,931.55
12-28	WATER RECEIPTS	DEP	\$4,013.59		\$80,945.14
12-28	ONLINE PAYMENTS	DEP	\$1,127.64		\$82,072.78
12-28	J&E RANCH TRACTS #338 TRANSFER FEE	DEP	\$25.00		\$82,097.78
12-29	WATER RECEIPTS	DEP	\$170.91		\$82,268.69
12-29	ONLINE PAYMENTS	DEP	\$591.80		\$82,860.49
12-30	WATER RECEIPTS	DEP	\$1,577.06		\$84,437.55
12-30	RICARDO WASTEWATER IMP. CORP.	4060		\$6,734.17	\$77,703.38
12-30	ONLINE PAYMENTS	DEP	\$639.72		\$78,343.10
12-31	WATER RECEIPTS	DEP	\$1,189.64		\$79,532.74
12-31	ONLINE PAYMENTS	DEP	\$531.60		\$80,064.34
12-31	R. JIMENEZ-CRUZ #1245 MEMBERSHIP	DEP	\$200.00		\$80,264.34
12-31	INTEREST EARNED	DEP	\$4.30		\$80,268.64
			\$104,464.94	\$425,204.92	

RICARDO WATER SUPPLY CORPORATION  
 OPERATIONS  
 2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSE.	BALANCE
<b>DECEMBER 2020</b>					\$4,748.03
12-03	MCCOY'S BUILDING SUPPLY	6435		\$87.29	\$4,660.74
12-03	STAPLES ADVANTAGE	6436		\$79.58	\$4,581.16
12-03	TEXAS EXCAVATION SAFETY S'	6437		\$29.45	\$4,551.71
12-03	WILLATT & FLICKINGER, PLLC	6438		\$23.00	\$4,528.71
12-05	PSI HOLDINGS, LLC	ACH		\$32.48	\$4,496.23
12-18	CITY OF CORPUS CHRISTI-CENT	6439		\$68.00	\$4,428.23
12-18	MERCER CONTROLS, INC.	6440		\$630.80	\$3,797.43
12-23	ECONOMY PRINTING	6441		\$336.29	\$3,461.14
12-23	SILVA CONSTRUCTION, LLC	6442		\$32.78	\$3,428.36
	INTEREST EARNED	DEP	\$0.10		\$3,428.46
			\$0.10	\$1,319.67	

TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



RECEIVED

JAN 14 2021

# Participant Statement

RICARDO WATER SUPPLY CORP  
 GENERAL ACCT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

RICARDO WATER SUPPLY CORPORATION

Statement Period 12/01/2020 - 12/31/2020

Page 1 of 2

Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000007578

## TexPool Update

Your feedback is important in our effort to provide you with the best service possible. Click Contact Us on TexPool.com or TexConnect to send an email, or call TexPool Participant Services at 866-839-7665. We look forward to hearing from you!

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$34,520.66	\$340,000.00	\$9,874.82	\$15.09	\$364,660.93	\$202,743.45
TexPool Prime	\$117,348.20	\$0.00	\$0.00	\$14.26	\$117,362.46	\$117,348.66
<b>Total Dollar Value</b>	<b>\$151,868.86</b>	<b>\$340,000.00</b>	<b>\$9,874.82</b>	<b>\$29.35</b>	<b>\$482,023.39</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (12/01/2020)	Share Price (12/31/2020)	Shares Owned (12/31/2020)	Market Value (12/31/2020)
Texas Local Government Investment Pool	449/1370100001	\$34,520.66	\$1.00	364,660.930	\$364,660.93
TexPool Prime	590/1370100001	\$117,348.20	\$1.00	117,362.460	\$117,362.46
<b>Total Dollar Value</b>		<b>\$151,868.86</b>			<b>\$482,023.39</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100001	\$15.09	\$785.37
TexPool Prime	590/1370100001	\$14.26	\$1,124.27
<b>Total</b>		<b>\$29.35</b>	<b>\$1,909.64</b>





# Participant Statement

RICARDO WATER SUPPLY CORP  
 MEMBERSHIP DEPOSIT  
 ATTN CAROLA G SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period **12/01/2020 - 12/31/2020**

Page 1 of 2

Customer Service **1-866-TEX-POOL**  
 Location ID **000077893**  
 Investor ID **000007580**

## TexPool Update

Your feedback is important in our effort to provide you with the best service possible. Click Contact Us on TexPool.com or TexConnect to send an email, or call TexPool Participant Services at 866-839-7665. We look forward to hearing from you!

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$110,063.22	\$0.00	\$0.00	\$8.48	\$110,071.70	\$110,063.49
<b>Total Dollar Value</b>	<b>\$110,063.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8.48</b>	<b>\$110,071.70</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (12/01/2020)	Share Price (12/31/2020)	Shares Owned (12/31/2020)	Market Value (12/31/2020)
Texas Local Government Investment Pool	449/1370100003	\$110,063.22	\$1.00	110,071.700	\$110,071.70
<b>Total Dollar Value</b>		<b>\$110,063.22</b>			<b>\$110,071.70</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100003	\$8.48	\$493.76
<b>Total</b>		<b>\$8.48</b>	<b>\$493.76</b>



TexPool Participant Services  
 1001 Texas Avenue, Suite 1150  
 Houston, TX 77002



**TEXAS TRUST**  
 TEXAS TREASURY SAFETY FUNDING TRUST COMPANY  
 COMPTROLLER, GLENN BEGAR, CHAIRMAN

# Participant Statement

RICARDO WATER SUPPLY CORP  
 USDA RESERVE ACCOUNT  
 ATTN CAROLA SERRATO  
 2302 E SAGE ROAD  
 KINGSVILLE TX 78363-3328

Statement Period **12/01/2020 - 12/31/2020**

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Customer Service 1-866-TEX-POOL  
 Location ID 000077893  
 Investor ID 000021281

## TexPool Update

Your feedback is important in our effort to provide you with the best service possible. Click Contact Us on TexPool.com or TexConnect to send an email, or call TexPool Participant Services at 866-839-7665. We look forward to hearing from you!

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$84,914.57	\$982.82	\$0.00	\$6.64	\$85,904.03	\$85,865.90
<b>Total Dollar Value</b>	<b>\$84,914.57</b>	<b>\$982.82</b>	<b>\$0.00</b>	<b>\$6.64</b>	<b>\$85,904.03</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (12/01/2020)	Share Price (12/31/2020)	Shares Owned (12/31/2020)	Market Value (12/31/2020)
Texas Local Government Investment Pool	449/1370100004	\$84,914.57	\$1.00	85,904.030	\$85,904.03
<b>Total Dollar Value</b>		<b>\$84,914.57</b>			<b>\$85,904.03</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1370100004	\$6.64	\$381.16
<b>Total</b>		<b>\$6.64</b>	<b>\$381.16</b>



00151791



RICARDO WATER SUPPLY CORP  
 ATTN CAROLA SERRATO  
 PO BOX 1572  
 KINGSVILLE TX 78364-1572

**MONTHLY STATEMENT OF ACCOUNT**

ACCOUNT: 1370111110

ACCOUNT NAME: GENERAL FUND

STATEMENT PERIOD: 12/01/2020 - 12/31/2020

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.0676%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 42 DAYS AND THE NET ASSET VALUE FOR 12/31/20 WAS 1.000183.

MONTHLY ACTIVITY DETAIL				
TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			299,534.04
12/31/2020	MONTHLY POSTING	9999888	17.19	299,551.23
	ENDING BALANCE			299,551.23

MONTHLY ACCOUNT SUMMARY	
BEGINNING BALANCE	299,534.04
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	17.19
ENDING BALANCE	299,551.23
AVERAGE BALANCE	299,534.04

ACTIVITY SUMMARY (YEAR-TO-DATE)			
ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL FUND	0.00	0.00	1,422.13

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT TEXSTAR PARTICIPANT SERVICES AT 1-800-839-7827.





**INVOICE**

KINGSVILLE, TEXAS 78363

S21 - 006

January 11, 2021

Ricardo Water Supply Corporation  
2302 East Sage Rd.  
Kingsville, Texas 78363

**Usage**

FM 772 Meter			
Current Reading:	1/1/2021	214635	
Previous Reading:	12/1/2020	214635	
Current usage			0
Kingsville Meter			
Current Reading:	1/1/2021	489606	
Previous Reading:	12/1/2020	481372	
Current usage			8,234,000
Total Water Usage for Period	12/1/2020 to 1/1/2021		8,234,000
Total Water delivered			8,234,000
Ratio STWA to Total			100%
Contract Year to Date Usage - - - - - 26,631,000 gallons			

**Water Rate (per thousand gallons)**

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):			
Total charges	\$105,901.84		
Total consumption	41,900		
Cost of Water from City of Corpus Christi		\$ 2.527490	
<b>Amount Due</b>			
STWA Handling Charge	8,234,000 g @ \$ 0.426386	=	\$ 3,510.86
Corpus Christi Water Cost	8,234,000 g @ \$ 2.527490	=	\$ 20,811.35
Water Rate for current billing period		\$ 2.953876	

**Cost of Water**

8,234,000 gallons @ \$2.953876 per thousand gallons \$ 24,322.21

Total Due for Water Usage for period 12/1/2020 to 1/1/2021 **\$ 24,322.21**

<b>Net Water Revenue - STWA</b>	
Handling Charge	\$ 3,510.86
less Pumping Cost	\$ 1,353.25
= Net Revenue	\$ 2,157.61

Payment Due within 30 days of Receipt of Invoice

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

Brandon W. Barrera, President  
 Jose M. Graveley, Vice President  
 Imelda Garza, Secretary-Treasurer  
 Rudy Galvan, Jr.  
 Kathleen Lowman  
 Lupita Perez  
 Katsy A. Rodgers  
 Carola G. Serrato, Executive Director

Fax: (361) 592-5965

## INVOICE

S21 - 007

January 11, 2021

Ricardo Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

Description		Amount Due	
<b>No. of Connections This Month:</b>		<b>1053</b>	
1053	General Maintenance (per connection) @	\$ 5.65	\$ 5,949.45
1053	Read Meters (per connection) @	\$ 2.50	2,632.50
3	Sample Collection (per sample) @	\$ 40.00	120.00
 <i>Billing Services for Month of:</i>			
<i>December, 2020</i>			
211	Final Notice Cards @	\$ 1.10	12/11/20 232.10
1064	Statements @	\$ 2.00	12/14/20 2,128.00
5	Meter Removal/Cancel Letters @	\$ 1.75	12/30/20 8.75
1053	Administration (per connection) @	\$ 6.00	6,318.00
2901	Copies @	\$ 0.10	290.10
	Postage		34.95
1	Developer analysis @	\$ 200.00	Sandoval 200.00
 <b>TOTAL</b>			<b>\$ 17,913.85</b>

Payment Due by  
January 31, 2021

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

S21-011

January 13, 2021

Ricardo Water Supply Corporation  
 2302 East Sage Road  
 Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
12/6/20	After hours call-out to acct. #574-Brandy, found leak on customer's side of meter, closed curbstop for customer repair. Returned next day to install pigtail.	6404	85.00	85.00
12/4/20	Regular hour call out at acct. #902-Jimenez, found leak on customer's cutoff valve. Customer informed of charge.	6405	35.00	35.00
12/4/20	Weekend residual checks on rural system and read meters.	6406	0.00	140.00
12/7/20	Customer report of leak at Chavez and Garza, at wastewater lift station. No leak found.	6407	0.00	30.00
12/9/20	Customer service inspection at acct. #1232-Painter, CR 2190. Passed inspection.	6408	75.00	75.00
12/9/20	Customer service inspection at acct. #1143- Radford, FM 1118. Passed inspection	6409	75.00	75.00
12/9/20	Lunch hour work with 3rd Coast Environmental collecting DBP's for 4th quarter.	6410	0.00	35.00
12/12/20	Weekend residual checks on rural system and read meters.	6411	0.00	140.00
12/14/20	Regular hour call out at acct. #240-Ybarra, customer ran over meter, CR 1016.	6412	135.00	135.00
12/11/20	Meter removal at customer's request at acct. #197-Wheeler. Pulled meter and took final reading.	6413	0.00	60.00
12/15/20	Regular hour lockouts at acct. #369-Gonzalez and #1580-Olivarez. Unlock of #1580 -Olivarez, charged to RWSC.	6414	0.00	60.00

<b>DATE</b>	<b>DESCRIPTION</b>	<b>W.O. #</b>	<b>Invoiced to others</b>	<b>Due to STWA</b>
12/14/20	Regular hour call-out to locate leak at acct. #814-Riojas. Found to be on customer's side of cut-off valve. Field tech found leak when reading meters.	6415	0.00	60.00
12/15/20	Meter change-out at acct. #651-Milbon, CR 2170. Meter not working properly.	6416	0.00	110.00
12/16/20	Meter change-out at acct. #1068-Tunon, Hillcrest Subdivision. Meter not working properly.	6417	0.00	110.00
12/17/20	Pump Station #3 - Cleaned up meter run, replaced MOV.	6418	0.00	1,200.00
12/20/20	***To be billed in January 2021***	6419 to 6431	0.00	0.00
12/20/20	Weekend residual checks on rural system and read meters.	6432	0.00	120.00
12/21/20	Replaced meter box at acct. #477-Olivarez, CR 2163.	6433	0.00	60.00
12/23/20	****VOID****	6434	0.00	0.00
12/24- 27/20	Holiday and weekend residual checks on rural system and read meters.	6435	0.00	396.67
12/23/20	Regular hour call-out due to leak at acct. #660-Smith, customer attempted to cancel request, already done.	6436	35.00	35.00
			<b>Total Due STWA</b>	<b>\$ 2,961.67</b>
			<b>Amount Invoiced to Others</b>	<b>\$ 440.00</b>

Payment due by January 28, 2021  
Thank You!

## Invoice

S21-014

January 13, 2021

Ricardo Water Supply Corporation  
 2302 E. Sage Rd.  
 Kingsville, Texas 78363

Date	Description	Hours per pay period	Rate of Pay	Amount Paid
<u>October</u>				
10/23/2020	Serena Quinones	21.75	\$11.00	\$239.25
<u>November</u>				
11/6/2020	Serena Quinones	49.50	\$11.00	\$544.50
11/20/2020	Serena Quinones	59.25	\$11.00	\$651.75
<u>December</u>				
12/4/2020	Serena Quinones	60.00	\$11.00	\$660.00
12/18/2020	Serena Quinones	59.00	\$11.00	\$649.00
12/31/2020	Serena Quinones	45.00	\$11.00	\$495.00
Total pay October, November, & December				\$3,239.50
Less 10% - STWA portion				<u>-\$323.95</u>
Total Part-time Employee pay due from NWSC & RWSC				\$2,915.55
Employer's Medicare Tax Contribution @ 1.45%				\$42.28
State Unemployment Tax @ 1.60%				\$46.65
				\$3,004.48
1/2 Due from NWSC				\$1,502.24
1/2 Due from RWSC				\$1,502.24

Payment Due by January 31, 2021

## Invoice

S21-016

January 13, 2021

Ricardo Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

Description	Amount Due
Reimburse for payroll expenses incurred with Stand By Pay for the period of October 1, 2020 through December 31, 2020 (See Attached Breakdown)	\$367.21

Payment Due by January 31, 2021

<b>Date</b>	<b>Employee</b>	<b>Amount</b>	<b>Retirement</b>	<b>Medicare</b>	<b>Total</b>	<b>1/3 Share</b>
10/7/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
10/14/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
10/21/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
10/28/2020	Danny Hinojosa	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
11/4/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
11/11/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
11/18/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
11/25/2020	Danny Hinojosa	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
12/2/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
12/9/2020	Victor Gutierrez	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
12/16/2020	Nigel Gomez	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
12/23/2020	Danny Hinojosa	\$75.00	\$8.25	\$1.09	\$84.34	\$28.11
12/30/2020	Valentin Gonzales	\$75.00	\$9.00	\$1.09	\$85.09	\$28.36
					<b>Total</b>	<b>\$367.21</b>

**Invoice**

S21-018

January 13, 2021

Ricardo Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

Description	Amount Due
Quarterly reimburse for Fiber optic phone service through AT&T for the period of 09/19/2020 through 12/19/2020 (See Breakdown below)	\$305.50
Quarterly reimburse for Technology Support from High Touch for the period of 10/01/2020 through 12/31/2020 (See Breakdown below)	\$1,012.92
<b>Total Due</b>	<b>\$1,318.42</b>

**Payment Due by January 31, 2021**

	Fiber Optic Phone Lines			Invoice
	STWA	NWSC	RWSC	
Oct-20	\$407.33	\$101.83	\$101.83	\$611.00
Nov-20	\$407.33	\$101.83	\$101.83	\$611.00
Dec-20	\$407.33	\$101.83	\$101.83	\$611.00
	<b>\$1,222.00</b>	<b>\$305.50</b>	<b>\$305.50</b>	

**HIGHTOUCH  
Technology Support**

	Server Management & 14		Server Management & 2		Server Management & 3		Invoice		
	STWA	NWSC	Offsite Backup	Email Filtering	RWSC	Offsite Backup	Email Filtering		
Oct-20	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Nov-20	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Dec-20	\$257.72	\$28.00	\$216.14	\$117.50	\$4.00	\$216.14	\$117.50	\$6.00	\$963.00
Quarterly	\$773.16	\$84.00	\$648.42	\$352.50	\$12.00	\$648.42	\$352.50	\$18.00	
<b>Total</b>	<b>\$857.16</b>			<b>\$1,012.92</b>			<b>\$1,018.92</b>		

Brandon W. Barrera, President  
Jose M. Graveley, Vice-President  
Imelda Garza, Secretary-Treasurer  
Rudy Galvan, Jr.

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Kathleen Lowman  
Lupita Perez  
Patsy A. Rodgers  
Carola G. Serrato, Executive Director



**INVOICE**

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

S21 - 027

February 10, 2021

Ricardo Water Supply Corporation  
2302 East Sage Rd.  
Kingsville, Texas 78363

**Usage**

FM 772 Meter			
Current Reading:	2/1/2021	214635	
Previous Reading:	1/1/2021	214635	
Current usage			0
Kingsville Meter			
Current Reading:	2/1/2021	497542	
Previous Reading:	1/1/2021	489606	
Current usage			7,936,000
Total Water Usage for Period	1/1/2021	to 2/1/2021	7,936,000
Total Water delivered			7,936,000
Ratio STWA to Total			100%
Contract Year to Date Usage ----- 34,567,000 gallons			

**Water Rate (per thousand gallons)**

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges	\$83,935.58	
Total consumption	31,900	
Cost of Water from City of Corpus Christi	\$	2.631209

				Amount Due
STWA Handling Charge	7,936,000 g @	\$ 0.426386	=	\$ 3,383.80
Corpus Christi Water Cost	7,936,000 g @	\$ 2.631209	=	\$ 20,881.28
Water Rate for current billing period		\$ 3.057595		

**Cost of Water**

7,936,000 gallons @ \$3.057595 per thousand gallons \$ 24,265.07

Total Due for Water Usage for period 1/1/2021 to 2/1/2021 **\$ 24,265.07**

<b>Net Water Revenue - STWA</b>	
Handling Charge	\$ 3,383.80
less Pumping Cost	\$ 1,424.30
= Net Revenue	\$ 1,959.50

Payment Due within 30 days of Receipt of Invoice

Thank You!

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meetings, please go the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)  
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 Lupita Perez  
 Patsy A. Rodgers  
 Carola G. Serrato, Executive Director



SOUTH TEXAS WATER AUTHORITY

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

INVOICE

S21 - 028

February 10, 2021

Ricardo Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

Description		Amount Due	
<b>No. of Connections This Month:</b>		<b>1052</b>	
1052	General Maintenance (per connection) @	\$ 5.65	\$ 5,943.80
1052	Read Meters (per connection) @	\$ 2.50	2,630.00
3	Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>			
<b>January, 2021</b>			
186	Final Notice Cards @	\$ 1.10	01/12/21 204.60
1062	Statements @	\$ 2.00	01/13/21 2,124.00
1053	Special Mailouts (Drought Notice) @	\$ 0.60	01/14/21 631.80
1052	Administration (per connection) @	\$ 6.00	6,312.00
871	Nomination Notices - cost will be billed when all annual meeting notices are complete		01/20/21 -
5504	Copies @	\$ 0.10	550.40
	Postage		991.54
<b>TOTAL</b>			<b>\$ 19,508.14</b>

Payment Due by  
February 28, 2021

Thank You!

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Imelda Garza, Secretary-Treasurer  
Rudy Galvan, Jr.

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Kathleen Lowman  
Lupita Perez  
Patsy A. Rodgers  
Carola G. Serrato, Executive Director

S21-032

February 10, 2021

Ricardo Water Supply Corporation  
2302 East Sage Road  
Kingsville, Tx 78363

<u>DATE</u>	<u>DESCRIPTION</u>	<u>W.O. #</u>	<u>Invoiced to others</u>	<u>Due to STWA</u>
01/03/21	Weekend and Holiday residual checks on rural system and read meters.	6419	0.00	233.33
01/04/21	Regular hour call-out to shut off water at acct. #24-Perez, CR 1041.	6420	35.00	35.00
01/05/21	Meter removal due to non-payment at acct. #369-Gonzalez, CR 1035.	6421	0.00	60.00
01/09/21	Tap & meter set at acct. #1252-Silva Construction, CR 2180 & CR 1026. Field crew had difficulty locating the line.	6422	585.00	850.00
01/09/21	Tap & meter set at acct. #1251-Silva Construction, CR 2180 & CR 1026.	6423	585.00	430.00
01/09/21	Weekend residual checks on rural system and read meters.	6424	0.00	140.00
01/09/21	Tap & meter set at acct. #1253-Gomez, CR 2170	6425	585.00	430.00
01/11/21	Leak repair at acct.#534-Dietert- FM 1118. Found poly had slipped out of corp stop.	6426	0.00	1,045.00
01/12/21	Meter re-reads finished after hours.	6427	0.00	105.00
01/14/21	Ricardo Board Meeting attended by FDL, DC and JW.	6428	0.00	170.71
01/12/21	Customer service inspection at acct. #1253-Gomez. CR 2170. Passed inspection.	6429	75.00	75.00
01/19/21	Meter lock out due to non-payment at acct. #669-Brown, CR 2180.	6430	0.00	0.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
01/19/21	Meter lock out due to non-payment at acct. #675-De La Paz. Unlocked later same day.	6431	0.00	60.00
---	***Billed in December 2020***	6432- 6436	---	---
01/13/21	Replaced flush valve at FM 772, east of CR 1026, - King Junior Estates.	6437	0.00	255.00
01/17/21	Weekend residual checks on rural system and read meters.	6438	0.00	140.00
01/23/21	Weekend residual checks on rural system and read meters.	6439	0.00	140.00
01/30/21	Weekend residual checks on rural system and read meters.	6440	0.00	70.00
01/30/21	After hours call-out to acct. #145-Gomez, customer reported leak, customer informed of charge.	6441	85.00	85.00
01/31/21	Weekend residual checks on rural system and read meters.	6442	0.00	70.00

**Total Due STWA \$ 4,394.04**  
 Amount Invoiced to Others \$ 1,950.00

Payment due by February 24, 2021  
 Thank You

**WILLATT & FLICKINGER, PLLC**  
**ATTORNEYS AT LAW**

12912 HILL COUNTRY BLVD., SUITE F-232 · AUSTIN, TEXAS 78738 · (512) 476-6604 · FAX (512) 469-9148

February 26, 2021

**VIA ELECTRONIC TRANSMISSION ONLY**

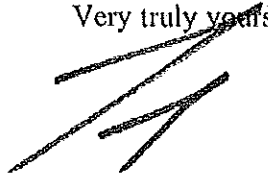
Ms. Carola Serrato  
Ricardo Water Supply Corporation  
2302 E. Sage Road  
Kingsville, Texas 78363

**Re: Billing for Professional Services Rendered**

Dear Carola:

Enclosed is our bill for professional services rendered since the date of last billing.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Bill Flickinger', with several long, sweeping strokes extending upwards and to the left.

Bill Flickinger

BF/jc  
Enclosure

cc: Ms. Jo Ella Wagner (Via Email Only)

**WILLATT & FLICKINGER, PLLC**  
**ATTORNEYS AT LAW**

12912 HILL COUNTRY BLVD., SUITE F-232 · AUSTIN, TEXAS 78738 · (512) 476-6604 · FAX (512) 469-9148

February 26, 2021

Ms. Carola Serrato  
Ricardo Water Supply Corporation  
2302 E. Sage Road  
Kingsville, Texas 78363

---

FOR PROFESSIONAL SERVICES RENDERED since date of last billing:

BILL FLICKINGER

02/23/21      Emails with Carola Serrato on recent PUC Order. Telephone conference with  
Carola Serrato on same. (0.3 Hours).

Attorney BF: 0.3 Hours

MATTHEW MCPHAIL

02/23/21      Review of PUC emergency order related to water utilities. (0.5 Hours).

Attorney MM: 0.5 Hours

ALLISON NIX

02/23/21      Receive request for annual auditor's letter. Begin drafting same. (0.4 Hours).

Legal Assistant AN: 0.4 Hours

Attorney BF: 0.3 Hours @ \$325.00 per hour	\$97.50
Attorney MM: 0.5 Hours @ \$325.00 per hour	\$162.50
Legal Assistant AN: 0.4 Hours @ \$115.00 per hour	\$46.00

TOTAL AMOUNT DUE      \$306.00

ATTACHMENT 3

Annual Membership Meeting

## Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: February 26, 2021  
Re: Agenda and Packet for Annual Membership Meeting – April 2021

### Background:

Enclosed please find the agenda and notice for the upcoming Annual Membership meeting. Staff requires approval of this information in order to send it out to the membership. Ordinarily, the Board would also be selecting an election auditor. However, the deadline for nominations is Monday, March 1<sup>st</sup>. Thus far, Mr. James Fischer and Mr. Robert Zavala are the only two nominations for the two available positions. Therefore, an election auditor will not be needed unless another nomination is received between today and Monday. Instead, the Board can adopt a resolution declaring Mr. Fischer and Mr. Zavala elected by acclamation.

### Analysis:

The approval of the agenda, packet and resolution are in compliance with State law requirements.

### Staff Recommendation:

Review the enclosures and authorize staff to send out the agenda and notice to the Corporation's membership.

### Board Action:

Determine whether to authorize staff to send out the agenda and notice to the Corporation's membership.

### Summarization:

Once approved, staff can move forward according to the timeline in order to hold a proper Annual Membership Meeting.



RICARDO WATER SUPPLY CORPORATION

Resolution 21-02

RESOLUTION DECLARING UNOPPOSED CANDIDATES OF RICARDO WATER SUPPLY CORPORATION ELECTED

WHEREAS, Ricardo Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for two (2) positions on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and

WHEREAS, only two (2) people submitted applications for these open positions, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF RICARDO WATER SUPPLY CORPORATION DECLARES ELECTED TO THESE POSITIONS:

James Fischer  
Robert Zavala

The Board of Directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code Section 67.0055.

PASSED AND APPROVED this 4th day of March, 2021.

\_\_\_\_\_  
BALDEMAR GARCIA, PRESIDENT

ATTEST:

\_\_\_\_\_  
OLIVER HINOJOSA, SECRETARY/TREASURER

# RICARDO WATER SUPPLY CORPORATION

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

Office (361) 592-3952 Fax (361) 592-5965

## MEMORANDUM

TO: Ricardo Water Supply Corporation Membership  
FROM: Baldemar Garcia, President  
DATE: March 5, 2021  
SUBJECT: Annual Membership Meeting Announcement

Each year the Ricardo Water Supply Corporation holds its Annual Membership meeting to conduct membership business and elect directors. This year the meeting will be held as follows:

Event:	RWSC Annual Membership Meeting
Location:	Remotely from STWA Boardroom, 2302 East Sage Road, Kingsville, Texas
Date:	April 13, 2021
Time:	5:30 P.M.

Because all candidates are unopposed this year, the RWSC Board adopted a resolution to declare James Fischer and Robert Zavala elected. Therefore, an election will not be necessary. In the past, Corporation procedures required 10% of the membership present in person or by proxy to constitute a quorum; however, changes in the Texas Water Code have eliminated this requirement and proxies will not be needed.

Enclosed is the agenda for the Annual Membership meeting. Members may request that items be placed on the agenda by contacting the RWSC's office during regular business hours at least one week prior to the date of the meeting. Such requests must be received by 5:00 p.m. on April 6, 2021 to allow time to be included on the agenda posted 72 hours in advance of the Annual Membership Meeting in accordance with the Texas Open Meetings Act. No motions may be accepted or action taken on issues brought up at the meeting from the floor.

If you have any questions or would like additional information, please contact our office at 361-592-3952.

BG/CGS/fdl  
Enclosures

# RICARDO WATER SUPPLY CORPORATION

2302 E. SAGE RD.

KINGSVILLE, TEXAS 78363

Office (361) 592-3952 Fax (361) 592-5965

## MEMORANDUM

TO: RWSC Membership  
FROM: Baldemar Garcia, President  
DATE: March 5, 2021  
SUBJECT: Annual Membership Meeting

An Annual Membership meeting of the Ricardo Water Supply Corporation is scheduled for:

**Tuesday, April 13, 2021**

**5:30 p.m.**

**South Texas Water Authority Boardroom  
2302 East Sage Road, Kingsville, Texas**

**PLEASE NOTE:** THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

(877) 853 5257 OR (888) 475 4499

MEETING ID: 822 3634 1141

PASSWORD: 016238

### Agenda

1. Call to order.
2. Citizen comments.
3. Approval of Annual Membership Meeting 2020 minutes.
4. Election of Directors/Resolution 21-02 declaring unopposed candidates of Ricardo Water Supply Corporation elected.
5. Review of proposed audit for Fiscal Year 2020.
6. **Resolution 21-03.** Resolution accepting the Fiscal Year 2020 audit prepared by John Womack & Co., P.C. of Kingsville.
7. Adjournment.

BG/CGS/fdl

ATTACHMENT 4

TxDOT Upgrades

## Memorandum

To: Ricardo Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: February 26, 2021  
Re: TxDOT Upgrades – CR 2120 Bore and Adjustments to Waterlines south of CR 2130

### Background:

In the January memo, staff reported that the CR 2120 crossing is complete; however, the State has not yet reimbursed the Corporation the 10% withholding. This is still the case.

With regards to the estimate for the remaining adjustments, staff is awaiting information from LNV, now called Ardurra Group, Inc. (see enclosed news release).

Also enclosed are the most recent emails between RWSC, Ardurra and TxDOT consultants (Halff). As you can see, Mr. Keith Freeman, Halff, is requesting a meeting with staff and Eric Villarreal, Ardurra. This should occur on Monday, March 1<sup>st</sup>. Staff anticipates information will be made available on the estimate to make the necessary adjustments.

### Analysis:

Staff is awaiting information from Ardurra. Monday's meeting with Halff should also provide additional details to share with the Board on Thursday.

### Staff Recommendation:

Continue to work with Eric Villarreal, Ardurra, on developing the estimate to be submitted to TxDOT. Work with the Board on whether the amount will require financial assistance in the form of a loan.

### Board Action:

Provide feedback to staff and the Corporation's consultant.

### Summarization:

The let dates on this project have been pushed back. However, staff will work with consultants and TxDOT to ensure that the Corporation's interests are protected.

**From:** mcserrato@stwa.org  
**Sent:** Friday, February 26, 2021 10:12 AM  
**To:** 'Freeman, Keith'; 'Eric Villarreal'  
**Subject:** RE: US 77 0102-04-097 - Status

That works for me also. Trying to get 3 meeting agendas out today.

Carola G. Serrato  
General Manager  
**Ricardo Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

**From:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>  
**Sent:** Friday, February 26, 2021 9:22 AM  
**To:** Eric Villarreal <[evillarreal@ardurra.com](mailto:evillarreal@ardurra.com)>; [mcserrato@stwa.org](mailto:mcserrato@stwa.org)  
**Subject:** RE: US 77 0102-04-097 - Status

Understand, Monday morning works for me!

Keith Freeman, PE  
Utility Coordinator

O: (817) 764-7468

Halff Associates, Inc.  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



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**From:** Eric Villarreal <[evillarreal@ardurra.com](mailto:evillarreal@ardurra.com)>  
**Sent:** Friday, February 26, 2021 9:17 AM  
**To:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>; [mcserrato@stwa.org](mailto:mcserrato@stwa.org)  
**Subject:** RE: US 77 0102-04-097 - Status

Unfortunately, I am not available today. I am available until 12:00 pm on Monday.

Sincerely,



Eric Villarreal, PE  
Client Service Manager

[evillarreal@ardurra.com](mailto:evillarreal@ardurra.com)

O: (361) 883-1984

M: (361) 960-0001

801 Navigation Blvd., Suite 300  
Corpus Christi, TX 78408

[www.ardurra.com](http://www.ardurra.com)



**From:** Freeman, Keith <[KFreeman@Halff.com](mailto:KFreeman@Halff.com)>

**Sent:** Friday, February 26, 2021 9:15 AM

**To:** [mcserrato@stwa.org](mailto:mcserrato@stwa.org); Eric Villarreal <[evillarreal@ardurra.com](mailto:evillarreal@ardurra.com)>

**Subject:** US 77 0102-04-097 - Status

Eric, Carola,

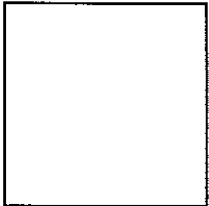
Are you available to briefly meet today to discuss your status?

Keith

**Keith Freeman, PE**  
Utility Coordinator

O: (817) 764-7468

**Halff Associates, Inc.**  
4000 Fossil Creek Blvd.  
Fort Worth, TX 76137-2720



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## Ardurra Group, Inc. Acquires LNV, Inc.

February 11, 2020 03:44 PM Eastern Standard Time

TAMPA, Fla.--(BUSINESS WIRE)--Ardurra Group, Inc. (Ardurra) has acquired LNV, Inc. (LNV), an award-winning, multi-discipline engineering, architectural and surveying firm specializing in civil, structural, transportation, environmental, architectural, and surveying services.

Ardurra ([www.ardurra.com](http://www.ardurra.com)) is an Engineering News-Record Top 500 firm that provides consulting and engineering services to public and private entities throughout the United States. With the addition of LNV, Ardurra further expands its nationwide expertise in the engineering market, enhancing and expanding our current disciplines (water, civil, public works, survey, environmental and structural), as well as adding new capabilities in architectural and transportation disciplines.

LNV will operate as LNV, an Ardurra Group company, from their offices in Austin, San Antonio, Corpus Christi and Laredo, Texas.

Ardurra's CEO, Ernesto Aguilar, explained, "LNV has rapidly grown by building strong client relationships through delivering quality projects, which is in line with our core mission and values. This addition to the Ardurra family further expands our Texas presence and nicely complements our current offerings."

Dan Leyendecker, LNV's CEO and President, adds, "Joining Ardurra allows LNV to maintain the same level of quality and commitment to our current clients, while allowing the expansion of our expertise and services to new clients in other areas. Joining the Ardurra family will allow our employees more opportunities to grow and excel and provides a deeper resume that we can bring to our Texas clients, allowing us to deliver larger, more complex assignments."

Christopher Lee, Co-Founder and Managing Partner at RTC Partners, said, "We are very pleased to welcome the entire LNV team to the Ardurra family. The strategic addition of such a strong organization is a win for all stakeholders; providing additional opportunities for employees, enhancing the service offering to clients and creating value for shareholders."

Jones Walker LLP acted as legal counsel and BDO USA, LLP acted as financial and tax advisor on behalf of Ardurra Group.

AEC Advisors, LLC initiated the transaction and acted as LNV's advisor.

Ardurra Group, Inc. operates as a portfolio company of RTC Partners, LP. RTC Partners is a New York-based private equity firm that partners with managers of middle market companies to unlock growth opportunities. Further information is available at [www.rtcpartners.com](http://www.rtcpartners.com).



ATTACHMENT 5

Executive Director Selection

## Memorandum

To: Nueces and Ricardo Water Supply Corporation Boards of Directors  
From: Carola G. Serrato, General Manager  
Date: February 26, 2021  
Re: STWA Executive Director/General Manager Retirement – Recruitment Procedures

### Background:

You may (or may not) be aware that I intend to retire in the next six (6) months. I will be sixty-five in August and believe it is time. As such, the South Texas Water Authority (STWA) Board has hired a recruitment company to assist in finding my replacement. The STWA Board met last night with Ms. Katherine Ray, Ray Associates, Inc. (RAI), to discuss the process and provide feedback on the type of candidates desired.

The STWA Board determined that the entire Board would be involved in the process, in other words there would not be a committee selected to recommend my replacement. The Board also determined by motion, second and unanimous vote to include me, as the current executive director, to be involved in the process.

However, another item discussed was the involvement of outside parties. The STWA Board determined by motion, second and unanimous vote to allow the Nueces and Ricardo Boards to select one (1) representative each as a participant in the process.

### Analysis:

A summary of the process will include advertisement using numerous associations and their websites/publications. RAI will screen the applications to insure the persons are qualified. A short list of no more than four (4) persons will be selected. And, the person will be interviewed by the Board, me and two WSC representatives. Decisions were not reached on the exact manner of conducting the interviews. However, Ms. Ray has recommended a full-day process to include touring of facilities, questioning the candidate, a presentation by the candidate and a possible social gathering at the end of the day.

The STWA Board indicated that the Nueces and Ricardo Boards should select the person they felt would be available to participate. Staff noted although the Corporations do not cover a large percentage of the ED's cost (15% total – approximately 7.5% each), that the new executive director would be answering directly to the NWSC and RWSC Boards.

### Staff Recommendation:

Select a representative willing and able to participate in the selection process of a new executive director.

### Board Action:

Determine who should serve as the representative.

### Summarization:

The last time an executive director was selected was in 1992. The position was offered to me based on a recommendation of my predecessor, Tom Brown. The STWA Board is hoping to find someone that will provide leadership for many years to come.