

RICARDO WATER SUPPLY CORPORATION
Regular Meeting Minutes
February 27, 2019

Board Members Present:

Baldemar Garcia
Robert Zavala
Oliver Hinojosa
James Fischer
Robert Garza
Briseida Mendoza

Board Members Absent:

None

Staff Present:

Carola G. Serrato
Frances De Leon
Jacob Hinojosa

Guests Present:

None

1. Call to Order.

Board President Baldemar Garcia called the Regular Meeting of the Ricardo Water Supply Corporation Board of Directors to order at 5:30 p.m. at the STWA Boardroom in Kingsville, Texas. A quorum was present.

2. Citizen comments.

Mr. Garcia opened the floor to citizen comments. No citizen comments were made.

3. Approval of Minutes.

Mr. Zavala made a motion to approve the minutes of the November 26, 2018 Regular Meeting as presented. Mr. Hinojosa seconded and the motion carried.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for Board review and approval:

Treasurer's Report as of November 30, 2018
Treasurer's Report as of December 31, 2018
Treasurer's Report as of January 31, 2019
Account Activity for General Account for November 1, 2018 to November 30, 2018
Account Activity for General Account for December 1, 2018 to December 31, 2018
Account Activity for General Account for January 1, 2019 to January 31, 2019
Account Activity for Operations Account for November 1, 2018 to November 30, 2018
Account Activity for Operations Account for December 1, 2018 to December 31, 2018
Account Activity for Operations Account for January 1, 2019 to January 31, 2019
TEXPOOL Participant Statement for 11/01/2018 – 11/30/2018 for General Account

TEXPOOL Participant Statement for 11/01/2018 – 11/30/2018 for Membership Deposit Account
TEXPOOL Participant Statement for 11/01/2018 – 11/30/2018 for USDA Reserve Account
TexSTAR General Account Statement for 11/01/2018 – 11/30/2018
TEXPOOL Participant Statement for 12/01/2018 – 12/31/2018 for General Account
TEXPOOL Participant Statement for 12/01/2018 – 12/31/2018 for Membership Deposit Account
TEXPOOL Participant Statement for 12/01/2018 – 12/31/2018 for USDA Reserve Account
TexSTAR General Account Statement for 12/01/2018 – 12/12/31/2018
TEXPOOL Participant Statement for 01/01/2019 – 01/31/2019 for General Account
TEXPOOL Participant Statement for 01/01/2019 – 01/31/2019 for Membership Deposit Account
TEXPOOL Participant Statement for 01/01/2019 – 01/31/2019 for USDA Reserve Account
TexSTAR General Account Statement for 01/01/2019 – 01/31/2019

The following bills were presented for payment:

STWA Invoice S18-158 October 2018 Water Usage, Water Cost and Handling Charge	\$22,157.64
STWA Invoice S18-159 October 2018 General and Administration	\$14,471.82
STWA Invoice S18-162 October 2018 Taps and Repairs	\$ 5,230.23
STWA Invoice S18-170 November 2018 Water Usage, Water Cost and Handling Charge	\$19,091.34
STWA Invoice S18-171 November 2018 General and Administration	\$14,611.12
STWA Invoice S18-174 November 2018 Taps and Repairs	\$ 4,102.82
STWA Invoice S19-006 December 2018 Water Usage, Water Cost and Handling Charge	\$20,472.59
STWA Invoice S19-007 December 2018 General and Administration	\$15,286.63
STWA Invoice S19-010 December 2018 Taps and Repairs	\$ 9,128.33
STWA Invoice S19-013 Payroll expense for Part-time Employee for October, November and December 2018	\$ 1,626.14
STWA Invoice S19-015 Payroll expense for Stand By for September 26, 2018 through December 26, 2018	\$ 363.46

STWA Invoice S19-017 \$ 330.75
Reimburse for T-1 circuit (10/19/2018 through 12/19/2018)

STWA Invoice S19-025 \$25,052.26
January 2019 Water Usage, Water Cost and Handling Charge

STWA Invoice S19-026 \$16,072.82
January 2019 General and Administration

STWA Invoice S19-029 \$ 7,479.53
January 2019 Taps and Repairs

A motion was made by Mr. Hinojosa and seconded by Mr. Garza to approve the Treasurer's Report and payment of the bills. The motion carried.

5. Customer Concern – Margie Del Bosque, Account #154 – Complaint regarding high water usage/bill.

Ms. Serrato presented an updated account history summary of Ms. Del Bosque's account. She explained that Ms. Del Bosque contacted the office due to the meter recording 47,800 gallons. Ms. Del Bosque stated that there must be an error because they had not used that amount of water. Staff discussed various possible causes for the high usage but Ms. Del Bosque indicated none were the cause and requested that the meter be tested. The test results indicated that the meter is recording within the acceptable AWWA standard of +/- 2%. The results were provided to Ms. Del Bosque but she continues to dispute the bill and asked for the matter to be placed on the Board agenda. She was provided notice of the meeting but did not attend. Ms. Serrato stated that staff is willing to dismiss late charges that were assessed while the account was in dispute. After reviewing the account history and discussing the request, Mr. Zavala made a motion that no adjustments be made and to collect the balance due. Mr. Fischer seconded and all voted in favor.

6. RWSC Annual Membership Meeting.

- Selection of Election Auditor
- Approval of agenda and meeting packet for Annual Membership Meeting
- Resolution 19-01. Resolution declaring unopposed candidates of Ricardo Water Supply Corporation elected.

Ms. Serrato reported that three nominations were received by the February 18th deadline. She added that since there are three positions up for election, the Board can adopt Resolution 19-01 declaring the three candidates, Oliver Hinojosa, Frank Escobedo and Timothy Robertson, elected. If adopted by the Board, Resolution 19-01 will be read into the record at the Annual Membership meeting on April 9th. She noted that because one of the positions is for filling the remainder of Ms. Kathy Brown's unexpired term, the unopposed candidates will need to draw lots to determine who will fill each position. She also explained that because no election will be necessary, an Election Auditor does not need to be selected. She presented the meeting notice and agenda for

the Annual Membership Meeting and recommended approval of the documents which need to be mailed out by March 8th. Mr. Zavala made a motion to adopt Resolution 19-01 and approve the meeting notice and agenda. Ms. Mendoza seconded and all voted in favor.


7. TxDOT Upgrades on US 77 at CR 2120/FM 772 and US77/I69

Ms. Serrato reported that on February 19th, she participated in a telephone conference call with O&M Supervisor Jacob Hinojosa, Eric Villarreal of LNV Engineering, and TxDOT consultant Aaron Hernandez of KCI Technologies, Inc. Mr. Hernandez indicated that configuration of RWSC's waterline would be a problem because a 90° bend would be located under the new access road and the line will need to be moved to be perpendicular. She pointed out to him that the line was installed per TxDOT's requirements and that she asked at that time about the impact of future projects. They discussed the possibility of a waiver but that would be a TxDOT decision. They also discussed the depth of the line and possible impact of piers associated with the proposed overpass. Ms. Serrato also reported that the plans are still at 60% and further details should be available once the plans for the final design are completed. She added that TxDOT has accelerated the project and the timeline calls for RWSC's relocation to be complete and approved by TxDOT by May. She said she would keep the Board updated on the project.

8. Adjournment.

With no further business to conduct, Mr. Zavala made a motion to adjourn the meeting at 5:54 p.m. Mr. Garza seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary